

ESTATES AND SERVICES ADVISORY GROUP

TERMS OF REFERENCE

In accordance with financial dispositions already made within the annual capital or revenue budget or otherwise subject to the approval of the Finance and Human Resources Committee and the Board of Governors:

1. To review the University's estates strategy and the maintenance of its existing assets on an annual basis;
2. To advise the Board on the acquisition, disposal and best use of land and accommodation for the purposes of the University;
3. To review the progress on a regular basis of all capital projects with a value in excess of £1m;
4. To recommend to the Board the appointment of contractors for the University's capital projects valued in excess of £1m;
5. To review the appointment of advisers to Estate Planning Services;
6. To keep the Finance and Human Resources Committee informed of estates issues;
7. To ensure that the University's capital project commitments are in line with the University's medium and long term financial plans;
8. To monitor issues relating to catering, residential, domestic and other services;
9. To keep under review the University's health and safety policy and its effectiveness;

Membership

As determined by the Board from time to time, subject to the Chairman of the Board and the Vice-Chancellor being members ex-officio.