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Manchester  
Metropolitan  
University

# Undergraduate Assessment Regulations 2016/17



# Changes for 2016/17

These Assessment Regulations are reviewed annually, with changes approved by the Academic Board. Changes for 2016/17 are below.

Regulation	Amendment/Addition
B5	<b>Addition</b> to clarify the procedure for rounding of marks
B18	<b>Amendment</b> to permit application of In-Year Assignment Recovery to Level 3 students
B26	<b>Amendment</b> to introduce the requirement for students with 120 credits of failure to achieve a mark of 20% or greater in at least one unit in order to be permitted to undertake reassessment
B31	<b>Addition</b> to specify arrangements for Level 3 and 4 student with approved Exceptional Factors having already secured a unit pass
C8	<b>Amendment</b> to remove the requirement for students to have undertaken 120 credits of assessment in order to be considered for a Pass Degree

# Variations & Exemptions

Programme Title	Programme Title	Programme Title
<a href="#">BA (Hons) Accounting &amp; Finance</a>	BEng (Hons) Engineering	<a href="#">BSc (Hons) Psychology &amp; Speech Pathology</a>
<a href="#">BA (Hons) Acting</a>	<a href="#">BEng (Hons) Mechanical Engineering</a>	<a href="#">BSc (Hons) Speech Pathology and Therapy</a>
<a href="#">BA (Hons) Architecture</a>	<a href="#">BSc (Hons) Acupuncture</a>	<a href="#">CertPS Burns Care</a>
<a href="#">BA (Hons) European Culinary Management (IMI)</a>	<a href="#">BSc (Hons) Adult Nursing</a>	<a href="#">CertPS Critical Care</a>
<a href="#">BA (Hons) International Hospitality Entrepreneurship (IMI)</a>	<a href="#">BSc (Hons) Applied Physics</a>	<a href="#">CertPS Taxation</a>
<a href="#">BA (Hons) International Hotel Management (IMI)</a>	<a href="#">BSc (Hons) Biomedical Science</a>	<a href="#">Continuing Professional Development Programme (HPSC)</a>
<a href="#">BA (Hons) International Hotel and Events Management (IMI)</a>	<a href="#">BSc (Hons) Community Health</a>	<a href="#">Edexcel BTEC Foundation Diploma in Art and Design</a>
<a href="#">BA (Hons) International Hotel and Tourism Management (IMI)</a>	<a href="#">BSc (Hons) Computer &amp; Network Technology</a>	<a href="#">FdEng Electrical and Electronic Engineering</a>
<a href="#">BA (Hons) International Tourism and Events Management (IMI)</a>	<a href="#">BSc (Hons) Contemporary Health Practice</a>	<a href="#">FdEng Mechanical Engineering Practice</a>
<a href="#">BA (Hons) International Tourism Management (IMI)</a>	<a href="#">BSc (Hons) Dental Technology</a>	<a href="#">FdSc Dental Technology</a>
<a href="#">BA (Hons) Professional Studies in Taxation</a>	<a href="#">BSc (Hons) Design Engineering</a>	<a href="#">LLB (Hons)</a>
<a href="#">BA (Hons) Restaurant Management (IMI)</a>	<a href="#">BSc (Hons) Health and Social Care</a>	<a href="#">LLB (Hons) Legal Practice</a>
<a href="#">BA (Hons) Social Work</a>	<a href="#">BSc (Hons) Healthcare Science: Life Sciences</a>	<a href="#">MBioMedSci (Hons) Biomedical Science</a>
<a href="#">BA (Hons) Sustainable Performance Management (CIMA)</a>	<a href="#">BSc (Hons) Healthcare Science: Physiological Sciences</a>	<a href="#">MEng (Hons) Electrical &amp; Electronic Engineering</a>
<a href="#">BEng (Hons) Automation &amp; Control</a>	<a href="#">BSc (Hons) Physiotherapy</a>	<a href="#">MEng (Hons) Mechanical Engineering</a>
<a href="#">BEng (Hons) Automotive Engineering</a>	<a href="#">BSc (Hons) Product Design &amp; Technology</a>	
<a href="#">BEng (Hons) Electrical &amp; Electronic Engineering</a>	<a href="#">BSc (Hons) Specialist Community Public Health Nursing</a>	

## About the Assessment Regulations

Manchester Met's Undergraduate Assessment Regulations provide rules and procedures for all assessed work in order to ensure all students are fairly and objectively assessed.

### General

**A1.** These Assessment Regulations apply to undergraduate courses, including Integrated Master's degree courses and provision delivered through the [Flexible Curriculum Framework](#), approved by the University and delivered by the University or by its collaborative partners leading to awards or academic credit of the University. They apply to all assessments, at whatever point in a programme they are undertaken, that formally contribute to the recommendation of academic credit or an award of the University.

**A2.** These Regulations shall be applied so as to ensure equity of treatment of students regardless of their mode of study and the number of credits that they have studied over each contributing assessment period.

**A3.** The credit specification that is contained within the [Curriculum Framework for Undergraduate Programmes of Study](#) indicates the amount and level of academic credit expected to be gained by a student on a course leading to the award identified. The credit specification is attached as Appendix A.

**A4.** The credit specification that

is contained within the [Flexible Curriculum Framework](#) in relation to study at levels 3 - 6 permits students to gain academic credit and a certificate of achievement for study that does not permit an award of the University. The credit specification is attached as Appendix B.

**A5.** Subject to any requirements of the validating and/or awarding body concerned, programmes leading to awards other than those of the University, but which the University has been licensed or approved to deliver, must be calibrated in accordance with the Framework for Academic Awards of the University. The BTEC awards of Higher National Certificate (HNC) and Higher National Diploma (HND) granted by EDEXCEL shall be calibrated as described in Appendix C.

**A6.** Any exemption or variation from these Assessment Regulations must be approved in advance by or on behalf of the Academic Board of the University and set out in the [Programme Specification for the course](#). Programmes with current variations or exemptions are listed overleaf.

**A7.** Students may only enrol on one course within a single standard academic period. Students may normally

enrol only on units that form part of that course on which they are registered, as it is set out in the approved Programme Specification, and for which they have satisfied the necessary co- and pre-requisites and any other requirements. Where the approved Programme Specification explicitly permits, students may enrol on appropriate additional unit(s).

## Period of Student Registration

**A8.** The minimum time for which a student may be registered on a programme and gain the award to which it leads shall not be less than the minimum length specified for the programme in the Programme Specification, except where the provisions of the [Policy for the Accreditation of Prior Learning](#) apply.

**A9.** There shall be no maximum period of registration for a student, subject to the units studied having been completed within a period of time consistent with ensuring the currency of the curriculum. Judgements regarding currency of the curriculum are discipline-specific, and shall be made by Heads of Department and communicated to Assessment Boards. In cases where there are concerns about curriculum currency, students shall be alerted by the relevant Faculty / Department. There shall be no guarantee about the length of time for which a programme or its constituent units shall be available.

**A10.** Students shall be required to renew their registration on a programme annually. [If a student does not renew his/her registration, the registration shall lapse.](#) A student whose registration on a programme has lapsed may be considered for re-admission to the same programme, as

long as the lapse in registration was not a consequence of academic failure.

**A11.** A student may apply to the appropriate Head of Department to [suspend his/her studies \('intercalate'\)](#). If the Head of Department considers that the reasons for the request are valid, he/she may agree to a suspension of studies for a period of up to one year, taking account of the implications of the timing and duration of the suspension for the student's engagement with the programme and with assessment and re-assessment opportunities.

## Practice Credits

**A12.** Periods of assessed practical training, placement, supervised work experience, or clinical or professional practice, whether taken in the UK or abroad, which are additional to the academic credits required for the award may attract practice credits based on the benchmark of 120 credits representing not less than 36 weeks of student training, placement, work experience or clinical or professional practice normally undertaken within one academic year. Practice credits are not assigned to a level.

**A13.** Where the assessment of practice is accommodated within the academic credit structure, it shall comply with the regulations that apply to academic credits generally. However, provision may be approved within the programme assessment arrangements for practice elements to be assessed on a pass/fail basis rather than being marked out of 100 in accordance with regulation B4. In all cases, the arrangement that is to be used for assessment shall be approved and [specified in the Programme Specification.](#)

**A14.** Practice credits that do not count as nor attract academic credit shall

not contribute to the classification of an undergraduate degree. Instead, they shall be governed by the scheme approved for them in the Programme Specification and shall be generally exempt from the provisions of these Regulations relating to assessment, re-assessment and progression.

**A15.** Students' progression through their programme may be made conditional upon their having satisfactorily completed particular practice credits. Where this is the case, it shall be clearly stated in the Programme Specification and the students informed specifically of this progression condition.

**A16.** Practice credits may be subject to the requirements of professional, statutory and regulatory bodies. Where this is the case, such requirements shall be stated in the Programme Specification.

**A17.** Practice credits may not be used in lieu of the academic credits specified for academic awards but, where such practice periods are a specific programme requirement, they may contribute towards the student's overall eligibility for the award for which he/she is registered.

**A18.** Provision may be made within the approved Programme Specification for a programme in accordance with arrangements approved by the Academic Board for the awarding of a Certificate of Practice Achievement. The Certificate shall provide a transcript of the elements making up the practice credits to students who satisfactorily complete all of the required practice credits associated with their programme. The award of such a Certificate shall be conditional upon the student having met the requirements

for the academic award to which the programme leads.

## Assessment

**B1.** Students must pass or otherwise be credited with the specified number and level of credits for any award for which they are eligible in order to gain that award. Awards shall only be granted to students who have demonstrated achievement of the learning outcomes for the course on which they are registered.

**B2.** Students shall normally take a maximum of 120 academic credits in a standard academic period for the course on which they are registered, and a maximum of 180 credits in a 12-month period. Exceptionally, students may be permitted to undertake 135 credits during level 5 in order to undertake a Uniwide language re-assessment from level 4.

**B3.** The assessment scheme for a unit shall comprise an approved combination of summatively assessed elements and shall be determined with respect to the learning outcomes of that unit.

**B4.** All elements of summative assessment within a unit shall be marked out of 100. The weighted average mark for the unit shall then be calculated from the marks for the individual elements of summative assessment. The weighted average mark for the unit shall also be expressed as a mark out of 100. Marking criteria shall be set out in the [University Standards Descriptors.](#)

**B5.** Marks are expressed as whole numbers, with standard rounding conventions applied to two decimal places. Unit/Award marks with a weighted average of x.49 and below will be rounded down to the nearest integer.

Those with a weighted average of x.5 and above will be rounded up to the nearest integer.

**B6.** Summative assessment marks shall be subject to internal, and where appropriate external, moderation before final confirmation by the relevant assessment board, in accordance with the [Procedures for the Verification, Marking & Moderation of Assessments](#).

## Progression

**B7.** Students' progression through courses shall be determined by their performance in, and engagement with, the summative assessments in the units on which they are enrolled, and also by reference to a definition in the Programme Specification of the progression relationships between different academic levels. Subject to that definition and to Regulation B8, and as long as students satisfy the requirements in A5 above, they may enrol concurrently on units at different academic levels within their course.

**B8.** Students on the Foundation level (level 3) of an undergraduate programme must successfully complete all units at that level before progressing to level 4. This shall include any units that are passed by the application of condonement in accordance with Regulation B10.

**B9.** Subject to Regulation B10, a unit shall be passed at level 3, 4, 5 and 6 when a student achieves a weighted average mark of 40 or more for the summative assessment(s) associated with the unit. At level 7 a unit shall be passed when a student receives a weighted average mark of 50 or more for the summative assessment(s) associated with the unit. For all re-assessment, including in-year assignment recovery, the highest

mark achieved for each element in any attempt should be used when calculating the new weighted average mark.

**B10.** Students shall receive condoned passes in whole units up to a total value of 30 credits at levels 3 and 4 where they achieve a weighted average mark in the Marginal Fail category (35 to 39) for the summative assessment(s) associated with each such unit, except where the approved Programme Specification for the course specifies that a unit or units must be passed and may not be condoned. Condonement shall be applied on the first occasion that a student becomes eligible for it.

**B11.** Students who receive a condoned pass in a unit shall be granted the credits associated with the unit. The mark that is recorded for the unit shall, however, be the actual mark achieved.

**B12.** Students on level 5 of an Integrated Master's degree course must pass in each unit at level 5 and must also secure an average mark of 60% across all level 5 units. Students who pass in each unit at level 5 but who do not secure an average mark of 60% across all level 5 units may not progress to level 6 of an Integrated Master's course and will be transferred to level 6 of an appropriate Bachelor's degree with Honours. There shall be no opportunity for students to transfer onto an Integrated Master's degree on completion of an undergraduate programme of study.

**B13.** Students who successfully complete level 6 of an Integrated Master's degree course may elect not to progress to level 7 and to be awarded a Bachelor's degree with Honours. However, once students on Integrated Master's degree courses have enrolled

on level 7, they will be considered for the award of a Bachelor's degree with Honours only if they fail to meet the requirements for the award of an Integrated Master's degree.

**B14.** Where students transfer between courses, the assessment status of any individual unit(s) on the new course that the student has already taken as part of a previous course shall not change as a consequence of the transfer.

**B15.** Any summatively assessed assignment submitted after the relevant submission deadline shall be marked as 0%, unless the student has approved exceptional factors.

## Reassessment

**B16.** Students shall always be required to undertake re-assessment in units in which they have not achieved a weighted average mark of at least 35 in levels 3 and 4, 40 in levels 5 and 6 and 50 in level 7. Students shall also be required to undertake re-assessment in units at levels 3 and 4 where they have a mark in the Marginal Fail category but where condonement cannot be applied.

**B17.** Where a student does not achieve the weighted average mark that is required to secure a pass in a unit and cannot be considered for condonement, s/he shall be re-assessed only in those elements of assessment within a unit that s/he has failed, except where the approved [Programme Specification](#) for the course specifically prescribes otherwise. The mark for any unit in which a student is re-assessed shall be capped at 40 for units at level 3, 4, 5 and 6, and 50 for units at level 7.

**B18.** Where in-year assignment recovery is available within a unit, students at levels 3 and 4 who fail to achieve a mark of 40% for an element

of assessment – including marks of 0 for non-submission - may be permitted to undertake in-year assignment recovery prior to the Assessment Board, subject to the scheduling of the original assessment.

**B19.** Where a student elects to make use of in-year assignment recovery, the mark for any re-submitted element of assessment shall be used only where the Assessment Board subsequently confirms an overall fail mark in that unit. In such cases, the re-submitted element of assessment shall be classed as a first reassessment and the unit mark capped at 40%, as provided for in Regulation B17.

**B20.** The decision on whether to make use of in-year assignment recovery to redeem failure is entirely at the discretion of the individual student. Should a student elect not to use in-year assignment recovery s/he will undertake first reassessment between the end of that standard academic period and the beginning of the next, as provided for in Regulation B23.

**B21.** Where students have achieved a weighted average mark of 40 or higher in a unit at level 3, 4, 5 or 6, or a weighted average mark of 50 or higher in a unit at level 7, they may not be re-assessed in any part of the unit, except where the [Programme Specification](#) for the course specifically prescribes otherwise.

**B22.** No re-assessment shall be permitted to enable students to improve upon a unit mark above the pass level, except where they have been permitted under regulation B30 to be re-assessed as if for the first time.

**B23.** Students shall have an automatic right to one re-assessment opportunity

in a unit. Students may also have a second re-assessment opportunity, conditional upon full engagement with the first re-assessment opportunity and/or securing approval for non-engagement from the relevant [Faculty Exceptional Factors Panel](#).

**B24.** The University defines full engagement with first reassessment as follows:

- Re-submission of all required items of coursework
- AND attendance with all required re-sit examinations
- AND attendance at or participation in any other re-assessment activities or events required by the programme.
- Submission of work for in-year assignment recovery, as provided for in Regulation B18, shall be accepted as full engagement with re-assessment.

**B25.** Where students fail in up to and including 90 credits in a standard academic period for the course on which they are registered, they will be entitled to be re-assessed between the end of that standard academic period and the beginning of the next, as long as the relevant Assessment Board determines that the necessary access to facilities and/or support can be provided.

**B26.** Where students fail in 120 credits within a standard academic period for the course on which they are registered, they will be entitled to be re-assessed contingent upon their having attained a weighted average of 20% or greater in at least one Unit. Those students who meet this criteria for 120 credits of re-assessment will be required undertake re-assessment with attendance in the next standard academic period.

**B27.** The provisions of B25 and B26

shall apply, where appropriate, in the same way to students undertaking more than 120 credits in a 12 month period.

**B28.** Where students fail a unit that is an optional unit within the course on which they are registered, they may substitute that unit for another optional unit. The assessment status of the new optional unit shall be the same as the original optional unit. Students are entitled to substitute for an original optional unit once only within their course.

**B29.** Where, having passed all other units, a student fails satisfactorily to complete a level 4 Uniwide language unit to the value of no more than 15 credits after first re-assessment, the Assessment Board shall have the discretion exceptionally to allow the student to progress and undertake that unit in addition to new units up to the value of 120 credits, subject to the provision in Regulation B2. Students may not, however, enrol on units at level 6 until they have passed or been condoned in all of the units that they are required to complete at level 4. Students must be re-assessed in the 15-credit Uniwide language unit at the next assessment point, or substitute that unit for another optional unit, as provided for in Regulation B28.

**B30.** If it is established by the relevant [Faculty Exceptional Factors Panel](#) that a student's absence, failure to submit work or poor performance in all or part of an assessment for an award was due to illness or other exceptional factors found valid on production of acceptable evidence, the student shall have the right to be re-assessed as if for the first time in any or all of the elements of assessment, as specified by the Assessment Board. If an assessment affected by illness or other exceptional

factors was itself a second attempt, the student shall be permitted to be re-assessed again as if for the second (or a further) time.

**B31.** Where a student at Level 3 or 4 has approved Exceptional Factors having already achieved a Unit weighted average of 40% or greater through earlier assessment, that student will be recorded as having passed the Unit.

**B32.** Students shall not be entitled to re-assessment in elements that are no longer current in the course for which they are registered. In cases where it is not practicable for a student to be re-assessed in the same elements and by the same methods as at the first or any subsequent attempt, the relevant Assessment Board shall make such alternative arrangements as it considers appropriate.

**B33.** For the award of a Bachelor degree where a student at level 6, or for the award of an Integrated Master's degree at level 7, has not completed one element of a 30 credit unit because of exceptional factors that have been approved by the relevant [Faculty Exceptional Factors Panel](#), the Assessment Board may allow the mark for the other assessment in the unit that the student has completed to stand as the mark for the unit as a whole, provided that, in the academic judgement of the Board, the student has demonstrated that he/she has met the learning outcomes for the programme through the assessment that he/she has completed. In such cases, the student will not have a further assessment opportunity in the unit. The decision of the Board to apply this regulation should not affect the classification.

**B34.** All reassessed units shall count

towards the maximum number of credits identified in regulation B2 whether or not that reassessment involves attendance.

## Repeat Assessment

**B35.** A student who has failed any individual unit is entitled to repeat that unit with attendance on one occasion only.

## Award & Classification of Bachelor's Degrees with Honours and Integrated Master's Degrees

**C1.** The approved [Programme Specification](#) for each course leading to the award of a Bachelor's degree with Honours or an Integrated Master's degree shall state explicitly the learning outcomes to be met by students in order to achieve the award.

**C2.** To qualify for the award of a Bachelor's degree with Honours, students must achieve passes in whole units to the required credit value at each of levels 4, 5 and 6. To qualify for the award of an Integrated Master's degree, students must achieve passes in whole units to the required credit values at each of level 4, 5, 6 and 7.

**C3.** The classification that is awarded to a student shall be determined by applying whichever of the two classification methods set out in regulations C4 and C6 is more beneficial to the student.

**C4.** Method One: Weighted Average Classification

The classification shall be determined according to an overall weighted average mark (M), which shall be calculated for each student based on a contribution of 25% of the weighted

average from units at level 5 (at level 6 for an Integrated Master's degree) combined with 75% of the weighted average from units at level 6 (at level 7 for an Integrated Master's degree). The weighted averages shall be formed by combining the marks for each unit at that level according to the credit values of the units. The resulting overall weighted average, expressed as a mark out of 100, shall then be applied to the following classification table to determine the class of degree to be awarded:

**C5.** Where Students have undertaken units at level 5 or at level 6 with a total value of more than 120 credits, the highest scoring unit marks with a total value of 120 credits shall be used to calculate the weighted average for that level, having regard to the inclusion of the marks for any units that are

identified as mandatory in the approved [Programme Specification](#) for the course.

Overall Weighted Average Mark (M)	Honours classification to be awarded
M = 70 - 100%	First Class
M = 60 - 69%	Class Two, Division One (Upper Second)
M = 50 - 59%	Class Two, Division Two (Lower Second)
M = 40 - 49%	Third Class

**C6.** Method Two: Profiling Classification

i) Bachelor's degree with Honours

*The classification shall be determined with reference **only** to the marks in level 6 units, according to the following classification table:-*

Credit Profile (from 120 credits at Level 6)	Together with minimum mean mark in Level 6 units	Honours Classification
At least 60 credits with marks $\geq 70\%$	68%	First Class
At least 60 credits with marks $\geq 60\%$	58%	Class Two, Division One (Upper Second)
At least 60 credits with mark $\geq 50\%$	48%	Class Two, Division Two (Lower Second)
At least 120 credits with marks of at least 40%	40%	Third Class

ii) Integrated Master's (with Honours)

*The classification shall be determined with reference **only** to the marks in level 7 units according to the following classification table:-*

Credit Profile (from 120 credits at Level 7)	Together with minimum mean mark in Level 7 units	Honours Classification
At least 60 credits with marks $\geq 70\%$	68%	First Class
At least 60 credits with marks $\geq 60\%$	58%	Class Two, Division One (Upper Second)
120 credits with marks between 50% and < 60%	50%	Class Two, Division Two (Lower Second)

**C7.** Where candidates for a Bachelor's degree with Honours, including outgoing exchange students, have not undertaken 120 credits at level 5 of the same course, a modified form of the Method One classification shall be used, in which 120 credits at level 6 shall contribute 100% of the Overall Weighted Average Mark (M). The Method Two classification shall apply as in regulation C6. All non-Manchester Met credits undertaken by outgoing exchange students shall be benchmarked against the equivalent Manchester Met provision to ensure they are of an appropriate size and standard, and enable the Manchester Met Learning Outcomes to be achieved.

**Bachelor's degree at Pass level ('Pass Degree')**

**C8.** A student who does not qualify for the award of a Bachelor's degree with Honours may, once s/he has exhausted all of the re-assessment opportunities to which s/he is entitled, be awarded a Pass without Honours, contingent upon their passing of whole units to the value of 60 credits at level 6.

**C9.** Where students falling under regulation C8 have undertaken 120 credits at level 5 whilst registered on another programme in the University and transferred with full specific credit without being granted another academic award, the Method One and Method Two classifications will be applied as specified in regulations C4 and C6 respectively, unless the approved Programme Specification for the course specifies otherwise.

**Awards other than the Bachelor's Degree with Honours and the Integrated Master's Degree**

**C10.** The approved Programme

Specification for each course leading to, or incorporating, awards other than the Bachelor's degree with Honours and the Integrated Master's degree shall state explicitly the criteria to be met by students in order to achieve each award. (NB: The award of Pass Degree is covered under regulation C8.)

**C11.** To qualify for an award other than the Bachelor's degree with Honours and the Integrated Master's degree, students must receive passes or condoned passes in whole units to the required credit value at each academic level and achieve the required learning outcomes for the award.

**C12.** Awards other than the Bachelor's degree with Honours and the Integrated Master's degree may be made at Pass level, with Merit or with Distinction. Pass degrees are excluded from this provision.

**C13.** For an award to be made at Pass level, a student must pass or otherwise be credited with all of the units that make up the specified number and level of credits for the award.

**C14.** For an award to be made with Merit, a student must achieve an aggregate average of at least 60% in those units studied at the highest level for the specified award.

**C15.** For an award to be made with Distinction, a student must achieve an aggregate average of at least 70% in those units studied at the highest level for the specified award.

**C16.** Where students successfully complete whole units of study within the Unit Scheme of the Flexible Curriculum Framework they will be recognised with a University Certificate of Achievement to enable progression to

appropriate awards of the University in the future.

**C17.** Where an Assessment Board does not have enough evidence of the student's performance to decide upon the award for which the student was a candidate (or a lower award where one is available), but is satisfied that but for illness or other valid cause the student would have reached the standard required, it may make an Aegrotat award. Where such an Aegrotat award is made, a student shall be permitted to re-submit, within a period of one year, for the original classified award.

**C18.** Exceptionally, in cases where a student who has begun the final level of study for his or her programme is unable to be re-assessed for a classified award, an Assessment Board shall have the discretion to make a classified award.

## Appendix A

Programme / Award	Credit Specification	Credit Total
University Certificate	60 credits at Level 4 or above	60 credits
Certificate in Education	120 credits at Level 4 or above	120 credits
Certificate of Higher Education	120 credits at Level 4 or above	120 credits
Diploma of Higher Education	240 credits, with 120 at Level 4 or above plus 120 at Level 5 or above	240 credits
Certificate in Professional Studies	60 credits at Level 5 or Level 6	60 credits
University Diploma	60 credits at Level 5 or Level 6	60 credits
Diploma in Professional Studies	120 credits at Level 5 or Level 6	120 credits
Foundation Degree	120 credits at Level 4 120 credits at Level 5	240 credits
Unclassified Bachelor's Degree	120 credits at Level 4 120 credits at Level 5 60 credits at Level 6	300 credits
Bachelor's Degree with Honours	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6	360 credits
Bachelor's Degree in the Sandwich Mode	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6 120 practice credits	360 plus 120 practice credits
Four Year Initial Teacher Training Bachelor's Degree with Honours	120 credits at Level 4 140 credits at Level 5 160 credits at Level 6 60 practice credits	420 plus 60 practice credits
Bachelor of Design	120 credits at Level 4 120 credits at Level 5 From 120-240 credits at Level 6	From 360 to 480 credits
Bachelor of Architecture	240 credits at Level 6	240 credits
Bachelor of Landscape Architecture	120 credits at Level 6	120 credits
Bachelor of Laws in Legal Practice	240 credits at Level 6	240 credits
Integrated Master's Programmes	120 credits at Level 4 120 credits at Level 5 120 credits at Level 6 120 credits at Level 7	480 credits
Graduate Certificate	60 credits at Level 6	60 credits
Certificate in Management	60 credits at Level 6	60 credits
Professional Graduate Certificate	60 credits at Level 6	60 plus 60 practice credits
Graduate Diploma	120 credits at Level 6	120 credits
Diploma in Management Studies	120 credits at Level 6	120 credits
Graduate Diploma in Law (CPE)	240 credits at Level 6	240 credits

## Appendix B

For students undertaking single or multiple units of study through the Flexible Curriculum Framework who leave without an award of MMU

Title	Credit	Credit Value
Certificate of Achievement	Level 3	Up to 120 credits
Certificate of Achievement	Level 4	Less than 60 credits
Certificate of Achievement	Level 5	Less than 60 credits
Certificate of Achievement	Level 6	Less than 60 credits

## Appendix C

For students undertaking BTEC awards granted by EDEXCEL

Award	Credit Specification	Credit Total
Higher National Certificate (HNC)	120 credits at Level 4	Up to 120 credits
Higher National Diploma (HND)	120 credits at Level 4 and 120 credits at Level 5 with an additional 120 practice credits	Less than 60 credits

# Additional Information

This Procedure forms part of the University's regulatory framework. Other institutional Policies and Procedures that relate to Assessment include:

- [Undergraduate Assessment Regulations](#)
- [Taught Postgraduate Assessment Regulations](#)
- [Procedure for Addressing Academic Misconduct](#)
- [Procedure for Consideration of Exceptional Factors](#)
- [Procedure for Academic Appeals and Review of Assessment-Related Matters](#)
- [Student Complaints Procedure](#)
- [Assessment Arrangements for Disabled Students](#)
- [Procedure for the Suspension and Expulsion of Students on the Grounds of Professional Unsuitability](#)



## Support and Guidance

Further support and guidance in relation to these Assessment Regulations is available from the following locations:

**Assessment Regulations Website**  
[www.mmu.ac.uk/assessment-regulations](http://www.mmu.ac.uk/assessment-regulations)

**Student Hubs**  
[www.mmu.ac.uk/students/hubs](http://www.mmu.ac.uk/students/hubs)

**Faculty Student Support Officers**  
[www.mmu.ac.uk/sas/student-services/student-support-officers.php](http://www.mmu.ac.uk/sas/student-services/student-support-officers.php)

**Students' Union Advice Centre**  
[www.theunionmmu.org/your-advice-centre](http://www.theunionmmu.org/your-advice-centre)  
 Tel: 0161 247 6533  
 Email: [s.u.advice@mmu.ac.uk](mailto:s.u.advice@mmu.ac.uk)

