

# REGULATIONS FOR THE ACADEMIC AWARDS OF THE UNIVERSITY AND RELATED MATTERS OF THE UNIVERSITY

<b>Regulations last updated:</b>	September 2011
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**[Academic Regulations and Procedures Handbook](#)**  
**[Regulations for Undergraduate or Taught Postgraduate Programmes of Study](#)**  
**[Code of Practice and Regulations for Postgraduate Research Programmes of the University](#)**  
**[Nomination for the Conferment of an Honorary Award Proforma](#)**

## **September 2011**

- Introduction of new award - Post Graduate Certificate in Early Childhood Studies (Early Years Professional Pathway)
- Introduction of new award – Master of Architecture (MArch)
- Introduction of new award – Master of Public Health (MPH) plus interim exit awards
- Additional guidance on appropriate use of the awards of University Certificate and University Diploma – not to be used as interim exit awards for other final awards.

## **May 2009**

- Introduction of new Undergraduate award and descriptor for Bachelor of Medical Science with Honours BMedSci (Hons)
- Introduction of new Master's award and descriptor for Masters in Teaching and Learning (MTL)

**New for 2008/9**

- Removal of Undergraduate Master's awards and descriptors for MEng and MSci and replacement with a generic Undergraduate Master's award and descriptor.
- Introduction of a new University award and descriptor for a University Diploma.
- Amendment of the award descriptors for Certificate of Higher Education and Diploma of Higher Education.
- Introduction of a new University award and descriptor for CPD (GMSA Advance).
- Minor amendment of the existing award descriptor for Master's Degrees – Generic Title and the introduction of a new award and descriptor for Master's Degrees (by Research) - Generic Title.
- Amendment of the designatory letters for the honorary award of Doctor of Engineering (DEng) and the introduction of a new honorary award of Doctor of Health (DH).
- Amendments to text to align with revised version of QAA FHEQ and Higher Education Credit Framework for England.

**New for 2007/8**

- **Section 5.0 Specific Awards of the University** (*approved by Academic Board on 20 June 2007*):  
Addition of the following new award descriptors:
  - Bachelor of Laws with Legal Practice
  - Master of Professional Management
  - Doctorate (*Generic title for professional doctorates*)Removal of the following specific descriptors which have been superseded by the new Doctorate award:
  - EdD
  - DEngAmendments to the following descriptors:
  - CertEd
  - MRes
  - MPhil
- **Section 7.0 – Honorary Awards** (*approved by Academic Board 20 June 2007*)  
Revised regulations for the conferment of Honorary Awards

# MANCHESTER METROPOLITAN UNIVERSITY

## REGULATIONS FOR THE ACADEMIC AWARDS AND RELATED MATTERS OF THE UNIVERSITY

### INTRODUCTION

Manchester Metropolitan University was originally designated as Manchester Polytechnic in 1970; an institution established under the auspices of the Manchester City Council. Following the passing of the Education Reform Act 1988 it became a higher education corporation and ceased to be a local authority institution. Under the terms of the Further and Higher Education Act 1992, it gained the power to grant degrees, diplomas, certificates and other academic awards and, with the approval of the Privy Council, acquired its present university title. The University is governed by Articles of Government which provide for the establishment of an Academic Board as its principal academic authority and the relevant Articles prescribing the responsibilities of the Academic Board are quoted in section 1.0 of this document.

In 2001 the Academic Board approved common regulations governing the delivery and assessment (including reassessment and the granting of awards) of undergraduate programmes leading to its awards and in 2004 it approved common regulations for taught postgraduate programmes of study.

The Assessment [Regulations for Undergraduate or for Taught Postgraduate Programmes of Study](#) are available to students on-line on the website. They are comprehensive in scope, including regulations covering programme organisation, credit tariffs, attendance, assessment, progression, reassessment, honours classifications, the granting of awards with distinction and also contains regulations and procedures governing examination misconduct; requests for reviews of decisions of Boards of Examiners, the expulsion of students for academic reasons and the suspension and exclusion of students from programmes on grounds of professional unsuitability.

A separate [Institutional Code of Practice and Regulations for Postgraduate Research Programmes of the University](#) has also been approved by the Academic Board and that, together with a Research Students Handbook, is also available on-line.

The University has also developed strong academic quality assurance systems that are characterised by consistency in their application across the University and these are all contained in its [Academic Regulations and Procedures Handbook](#), which is also available on-line. The content of the Handbook is regularly reviewed and approved by the Academic Board. These academic award regulations of the University are included in the Academic Regulations and Procedures Handbook.

All the regulations and the Handbook are available on-line and are in the public domain. Thus students, staff, collaborating partners, external agencies and members of the public may access them freely.

## 1.0 RESPONSIBILITIES AND POWERS OF THE ACADEMIC BOARD

- 1.1 The Articles of Government state that: “Subject to the provisions of the Articles of Government, to the overall responsibility of the Board of Governors, and to the responsibilities of the Vice-Chancellor, the Academic Board is responsible:
- i “for general issues relating to research, scholarship, learning and teaching and courses\* at the institution, including criteria for the admission of students; the appointment and removal of internal and external examiners; policies and procedures for assessment and examination of the academic performance of students; the content of the curriculum; academic standards and the validation\*\* and review of courses; the procedures for the award of qualifications and honorary academic titles; and the procedures for the expulsion of students for academic reasons, such responsibilities shall be subject where appropriate to the requirements of validating and accrediting bodies;
  - ii for considering the development of the academic and related activities of the University and the resources needed to support them and for advising the Vice-Chancellor and the Board of Governors thereon;
  - iii for advising on such matters as the Board of Governors or the Vice-Chancellor may refer to the Academic Board.”
- \* *The word “course” is used here as it appears in the Articles of Government. It is subsumed by the term “programme of study” which is defined in N2.1.1 of the Regulations for Undergraduate or Taught Postgraduate Programmes of Study.*
- \*\* *The word “approval” is used rather than “validation” in the Academic Regulations and Procedures Handbook.*
- These responsibilities are prescribed by the Articles of Government for the University and any changes to them require the approval of the Board of Governors and the Privy Council. Section 125 of the Education Reform Act 1988 refers.
- 1.2 In exercising its responsibilities, the Academic Board shall act as the principal academic authority of the University, controlling and regulating research, scholarship, learning and teaching and programmes of study for which the University is responsible through such policies, institutional codes of practice, decisions and procedures as it may approve.
- 1.3 The Academic Board shall grant awards on behalf of the University. The awards which may be granted shall be:
- i awards granted to persons who complete an appropriate programme of study and satisfy an appropriate assessment, and
  - ii awards granted to persons who complete an appropriate programme of supervised research and satisfy an appropriate assessment.
- 1.4 The awards granted shall be such degrees, diplomas, certificates or other academic awards or distinctions as the Academic Board may from time to time determine in accordance with the provisions of these Regulations.

- 1.5 The Academic Board shall also have the power on behalf of the University, to
- i grant honorary degrees with the agreement of the Board of Governors, and
  - ii grant degrees to members of the academic and other staff of the University;
  - iii authorise other institutions to grant awards of the University;
  - iv grant awards jointly with one or more other institutions, and
  - v on what the Academic Board shall deem to be good cause, deprive any person of any award granted to him/her by or on behalf of the University or, in the case of an award granted to him/her jointly with one or more other institutions, to do so jointly with the other institution(s).

1.5.1 The University's power to grant degrees, including honorary ones, and the other awards listed above derive from an order of the Privy Council specifying the University as competent to grant such awards as provided for under Section 76 of the Further and Higher Education Act 1992. The University is a recognised body within section 214(2) (a) of the Education Reform Act 1988 authorised by Act of Parliament to grant degrees.

#### 1.5.2 **Joint Awards**

- i A joint award is one conferred jointly by two or more institutions empowered to do so. The University is empowered by the Further and Higher Education Act 1992 to grant awards jointly with other institutions and a check should be made that the partner institution is also legally empowered to do so.
- ii **Regulation 9.11** of this document requires specific regulations to be approved jointly by the Academic Board and partner institution for each joint award (other than an honorary one). Students on joint award programmes must be clearly informed of all the regulations applicable to them.
- iii Students enrolling on joint award programmes become students of the institution at which they enrol subject to its regulations and procedures but may additionally be subject to the **University's Regulations for External students (see section 2.0)**.
- iv A joint certificate should be issued for joint awards bearing the names of the institutions concerned and stating that the award is granted jointly by them.
- v One of the institutions involved in the granting of the joint award should be designated as the administrative authority for the award programme. The administrative authority is responsible for the enrolment of students, the collection of fees and other administrative arrangements.
- vi Students gaining joint awards become graduates/diplomates/ postgraduate students/other **of one** of the institutions only. Students cannot be a graduate of more than one of the partner organisations as they will receive only one award and not one from each participating institution. This will normally be the institution designated as the administrative authority for the programme. Alternatively, if the approved regulations for the programme permit the enrolment

of students with any of the participating institutions, then the student should be registered for the award of the institution with which he/she has enrolled.

- 1.6 The Academic Board shall have the power to approve, review and withdraw such conditions as it may determine, for programmes of study or programmes of supervised research pursued by candidates to qualify for the University's academic awards and distinctions. These processes are detailed in the University's [Academic Regulations and Procedures Handbook](#).
- 1.7 The Academic Board shall have the power to make, amend and revoke regulations prescribing the programmes of study, assessment and other requirements for the granting of the awards of the University and also for such other matters relating to Academic awards for which the Academic Board may be responsible. The University publishes separate regulations for taught programmes and for research programmes.
- [Assessment Regulations for Undergraduate or for Taught Postgraduate Programmes of Study](#)  
[Institutional Code of Practice and Regulations for Postgraduate Research Programmes of the University](#)
- 1.8 The Academic Board shall have the power to take any action it considers necessary under these Regulations to protect the quality of programmes for which it is responsible and the standard of the awards of the University.
- 1.9 Subject to the Articles of Government, to the overall responsibility of the Board of Governors, and to the responsibilities of the Vice- Chancellor, the Academic Board shall have the power to amend or revoke these Regulations and such others as it may make from time to time.

## 2.0 EXTERNAL STUDENTS OF THE UNIVERSITY ON PROGRAMMES OF STUDY DELIVERED BY PARTNER ORGANISATIONS

2.1 The University may, under collaborative arrangements approved by the Academic Board, agree with partner organisations the delivery of educational services to its students or specific programmes of study or part(s) thereof, leading to awards of the University or credit towards such awards.

The Academic Board has approved an Institutional Code of Practice on Collaborative Provision addressing the precepts of the QAA's Code of Practice under which all collaborative arrangements must operate.

Details of the University's approved types of collaboration are stated in its [Institutional Code of Practice on Collaborative Provision](#).

Collaborative provision is delivered to two categories of students, depending upon funding arrangements. The first is where the partner delivers a programme of study to MMU directly funded enrolled students; the second is where the partner delivers a programme of study to MMU indirectly funded external students, who are enrolled by and with the partner organisation.

Students enrolled by and with MMU have all the rights associated with enrolled status whereas those who are enrolled by and at the partner institution or organisation delivering the programme (or other collaborative arrangement) are students of that institution or organisation and are classed as external students of the university as defined below.

A distinction is made between being **enrolled** and being **registered**:

**Enrolment** is the process by which a person becomes recorded as a student of an institution and which creates or develops a contractual relationship between the enrolling institution and the student. Enrolled students become "registered" for an award *pari passu* except of postgraduate research students who, once enrolled, are required to submit an application for registration to the appropriate Research Development Sub-committee.

**Registration**, in this context, is the process by which students become registered with MMU for any or all of the awards to which their programme of study might lead. Registration creates an academic association with the University so as to enable the conferment of awards to be made to those external students who satisfactorily complete their programmes of study. An external student is enrolled at an institution/organisation other than MMU but is registered with MMU for the award to which his/her programme leads.

The registration requirements for external students will be specified vis-à-vis the student management system requirements and the keeping of a register of all MMU awards granted.

2.2 Students studying under collaborative arrangements who are not otherwise enrolled as students of the Manchester Metropolitan University shall be defined as **external students** of the University.

Some students, such as those located on non-MMU sites or by flexible and distributed learning (including e-learning) programmes, may be studying remotely from MMU in the physical sense but the status of any such students will depend **not** on where or how they follow their programme but on whether or not they have been enrolled as students of the University.

- 2.3 An external student of the University is defined as one who is registered with the University on a programme of taught study or research approved as leading to one or more of its awards (or to an award or awards which the University is empowered to grant through or on behalf of another body), which is delivered or undertaken at an institution or organisation other than the University and at which the student is enrolled or with which the student is otherwise contractually associated.

This definition encompasses those students studying under collaborative arrangements and enrolled at partner organisations and those studying at MMU for commercially funded programmes.

- 2.4 Enrolled Students of the University on programmes delivered under collaborative arrangements shall be subject to the regulations, rules and procedures of the University and, subject to their satisfying any rules of eligibility and/or other qualifying criteria, shall be entitled to access its educational and other services and facilities. Additionally, they shall be subject to such regulations, rules and procedures of the partner organisation as shall have been notified to them as a condition of their enrolment.

- 2.5 The University may, as an express condition of enrolment, require students on collaborative programmes delivered at partner institutions to use specified educational and other services and facilities of the partner institution rather than those normally provided by the University to its enrolled students.

Enrolled MMU students on collaborative programmes are normally entitled to access the University's educational and other services and facilities. A collaborative agreement may, however, specify that the student(s) concerned shall use the educational and other services and facilities of the partner institution rather than those of the University. For example, it may be specified that the student should use the library facilities of the partner institution – MMU having satisfied itself that this was both adequate and appropriate in relation to the programme of studies.

- 2.6 External students of the University on programmes provided under approved collaborative arrangements shall be subject to the regulations, rules and procedures of the institution/organisation with which they have enrolled and to such regulations, rules and procedures of the University as may have been specified and incorporated into the terms and conditions of their enrolment at the collaborating institution or organisation.
- 2.7 External students shall use the educational and other services and facilities provided by the institution at which they are enrolled and shall only use those of the University expressly agreed and specified by the University in its definition of the entitlements granted to external students and any additionally specified in the Collaborative Agreement. This regulation shall form an express term and condition of the

student's registration with the University and enrolment with the partner institution or organisation concerned.

- 2.8 As the awarding body, the University shall, through the instrument of the collaborative Agreement, seek to ensure that external students are not disadvantaged in respect of the level and quality of educational services they receive which have been approved as being appropriate to their programme of study.
- 2.9 The University will require partner organisations to have in place procedures through which the complaints and appeals of the University's external students enrolled with them can be resolved and to comply with the rules of the Office of the Independent Adjudicator's scheme for their review.

If a complaint is brought to the attention of the University, the University may seek to reach a resolution of the problem which is fair both to the student and to the partner, while preserving the standard of the University's awards. In considering a complaint or appeal of an external student, the University's role shall be to determine whether or not due process has been followed by the partner institution or organisation rather than to re-hear the substance of the submission since the University is not an appellate body to such institutions or organisations. Should the complaint or appeal raise concerns on the part of the University as to the quality of the collaborative programme or matters relating thereto, then it may investigate these through its normal quality assurance procedures. However, all students studying for MMU awards, or for credit leading to an award, whether enrolled or external, have, in the last resort, the right to use the University's procedures to request a review of a Board of Examiners' decision as specified in the Undergraduate and Taught Postgraduate Assessment Regulations.

### **3.0 PROGRAMMES Definition**

#### **of programme**

- 3.1 A programme is defined as the approved curriculum covered by a single Board of Examiners and represented by a single Programme Specification and a single Quality Action Plan. It may be identical with a course or comprise a number of courses or routes available within a larger network. All programmes of study leading to awards of the University shall comply with these Regulations, the Assessment Regulations for Undergraduate or for Taught Postgraduate Programmes of Study and such others as the Academic Board may approve.

#### **Approval of Programmes**

- 3.2 The Academic Board shall approve all programmes leading to an academic award of the University (and may approve arrangements for the provision of programmes of study which do not themselves lead to an award but may count towards one).

#### **Mode and Structure**

- 3.3 Programmes approved by the Academic Board must conform in terms of standard and learning outcomes to the requirements of the Academic Board's definitions of award. Mode and structure must comply with the Assessment Regulations for Undergraduate or for Taught Postgraduate Programmes of Studies and be specified in the Programme Specification.
- 3.3.1 The structure of the University's awards and programmes should provide opportunities for all students who satisfy the University's educational requirements to gain the highest award of which they are capable. Opportunities to gain the University's awards shall be made available to students without any form of discrimination on non-academic grounds.

#### **Programme Titles**

- 3.4 Where the title of a programme, or course within a programme, is to appear on the award certificate conferred by the University, that title must be approved by the Academic Board in accordance with such procedures as it may determine and may not be changed without the approval of the Academic Board. These procedures are outlined in the [Academic Regulations and Procedures Handbook](#).
- 3.4.1 Programme and course titles shall be simple and accurate: they must accord, as a description of programme content, with the QAA's Framework for HE Qualifications, with the normal expectations of the higher education bodies, relevant professional bodies, students and employers about the level of knowledge and skills to be expected from a person holding such a qualification.
- 3.4.2 Titles may be given to an approved programme, or to courses within an approved programme, leading to any taught award of the University shall observe the following which reflects the guidance given in the QAA's FHEQ:
- i for programme or course titles that will appear on certificates, simple, single-subject titles should be used wherever appropriate.

- ii Where students study more than one subject, up to three separate fields of study may be identified in the title. Subjects given equal weight in the programme will appear in alphabetical order in the form "Subject A **and** Subject B", or "Subject A, Subject B **and** Subject C", while major/minor combinations will be indicated by "Subject A **with** Subject B", or "Subject A **with** Subject B and Subject C" or "Subject A and Subject B **with** Subject C".

### **Programme Length**

- 3.5 The planned length of the programme must be specified and must relate to the normal duration in the definition of the award. For any mode of study, the level of knowledge and skills required at the entry points, the curriculum, teaching arrangements, time available for students' private study and the length and nature of any supervised work experience must be designed to satisfy the duration requirements of the award. Programmes must also satisfy any requirements for particular awards as set out in these Regulations.

### **Period of Student Registration**

- 3.5.1 To study on a particular programme, a student must maintain current registration on that programme. A student may be subsequently registered for another programme in accordance with the Regulations for Admission and any other regulations applicable thereto, subject always to the University's absolute right to refuse for good reason the registration and any subsequent registration of an applicant.
- 3.5.2 The duration of a programme designed for students who are not studying full-time will in all cases be longer than the minimum full-time duration specified for the award.

### **Sandwich Programmes**

- 3.6 A designated sandwich programme leads to an award "in the sandwich mode", and these words shall appear on the award certificate. A programme of study approved as leading to the Degree or Honours Degree in the sandwich mode must include a minimum of 36 weeks of supervised work experience in addition to the period required for the full-time award.
- 3.6.1 Provision shall be made for an alternative full-time award on all sandwich degree schemes, to be awarded to a student who is unable, for valid reasons, to undertake or complete the sandwich element of his/her course.
- 3.6.2 The period of supervised work experience in a Sandwich programme must form a compulsory element of the programme of studies; its learning outcomes must be specified and related to the learning outcomes of the whole programme; the performance of students must be assessed in supervised work experience; and satisfactory completion of and performance in the period of supervised work experience must be a requirement for the award.

## Modern Language Programmes

- 3.6.3 In full-time degree programmes in modern languages which have a period of residence abroad, a period of not less than 36 weeks residence abroad shall be an integral part of the programme. Where two main languages are studied to the same level, the period abroad shall normally be split with a minimum of 28 in one country and 18 in the other.

## Curriculum Design

- 3.7 The curriculum, like the title, must be appropriate to the aims of the programme and to the level of the award. The structure must provide for the progression of the student from the level of knowledge and skills required at admission to the level required for the award.

The [Academic Regulations and Procedures Handbook section on Curriculum Design](#) provides quality assurance information relating to aims and learning outcome.

## Aims and Learning Outcomes

- 3.7.1 A programme, or course(s) within a programme, must have stated **aims** and **learning outcomes** which the curriculum, structure, teaching methods and forms of assessment are designed to fulfil.
- 3.7.2 The aims will include the development to the level required for the award of a body of knowledge and skills appropriate to the field of study and reflecting academic developments in that field; these are **programme or course-specific** aims.

The aims must also include the University's **general educational aims** which are:

- to develop flexible approaches to programme delivery and student support which reflect the needs and expectations of our students
- to provide a supportive and inclusive learning environment which will enable success for all learners
- to encourage the development of student's intellectual and imaginative powers, creativity, independence, critical self-awareness, imagination and skills that will enhance global employment opportunities on graduation in all programmes
- to establish a culture of constant improvement in learning, teaching and assessment that is anticipatory, enabling, supportive, rewarding and fully aligned with the University's vision and strategic objectives
- to provide a learning experience that is informed by research, scholarship, reflective practice and engagement with industry and the professions.

The programme must aim to stimulate an enquiring, analytical and creative approach, encouraging independent judgement and critical self-awareness and the development of students' ability to locate, assimilate and present information in any appropriate medium and from a range of sources.

- 3.7.3 The statement of learning outcomes must show how the programme will fulfil its aims. The statement of **programme or course-specific** learning outcomes will

specify the knowledge and skills appropriate to the field of study and identify the ways in which these will be developed and evaluated in the students. The statement of **general educational outcomes** will identify the ways in which students' transferable intellectual skills will be developed and evaluated, in particular their ability to:

- i communicate clearly in speech, writing and other appropriate modes of expression;
- ii argue rationally and draw independent conclusions based on a rigorous, analytical and critical approach to data, demonstration and argument;
- iii apply what has been learned;
- iv demonstrate an awareness of the programme of study in a wider context.

3.8 Taught programmes approved by the Academic Board shall comply with the Assessment Regulations for Undergraduate or for Taught Postgraduate Programmes of Study, which include:

- i the progression of students through the programme;
- ii the assessment of students on the programme;
- iii the reassessment of students on the programme.

Programmes may seek approval from the Academic Development Committee for programme-specific variations to the regulations relating to assessment/re-assessment, or for exemption from particular assessment-re-assessment regulations where these conflict with PSRB requirements.

3.9 Postgraduate research programmes, approved by Academic Board, shall comply with the Code of Practice and Regulations for Postgraduate Research Programmes of the University. Certain elements of the regulations for taught postgraduate programmes of study may be applicable insofar as they can be applied to postgraduate research students.

Refer to the following documents for further information:

[Recruitment and Admissions Policy, Regulations and ICP](#)  
[Assessment Regulations for Undergraduate or Taught Postgraduate Programmes of Study](#)  
[ICP and Regulations for Postgraduate Research Programmes of the University](#)

## 4. ACADEMIC AWARDS AND THEIR STANDARDS

### Awards

- 4.1 The Academic Board shall approve all awards offered by the University. Approval cannot be delegated. A list of current awards and their associated standard statement is included in **Section 5** of these Regulations. The list is subject to change as the Academic Board adds or removes awards from it and the Academic Division will be able to confirm any such changes made.
- 4.1.2 Awards may be titled to reflect the particular subject or area of study.
- 4.1.3 Designatory letters shall be established for awards in accordance with the practice in higher education. The holders of such awards shall be entitled to use the designatory letters in their title in accordance with academic convention.
- 4.2 The awards of the University (other than Honorary ones), and their designatory letters, shall be those listed in these Regulations, as amended from time to time in the light of decisions made by the Academic Board to add or remove awards from it.
- 4.2.1 In approving the addition of new awards to those listed at any time, the Academic Board shall have regard to:
- i the proposed new award in the context of the whole range of the University's awards, their relationship to one another and to the awards of other bodies;
  - ii the characteristics and level of the proposed award that would both distinguish it from existing awards and relate it to them;
  - iii the suitability of existing awards for the proposed programme(s) of study;
  - iv the likely demand for, and recognition of, the proposed award by institutions, students and employers.
- 4.2.2 The Academic Board shall approve the discontinuation of any of the University's awards and when it so does this document shall be amended accordingly.
- 4.3 The Academic Board shall ensure that Degrees, Diplomas (other than Honorary ones), Certificates and other academic awards and distinctions granted and conferred under these Regulations are consistent in standard and are comparable in standard to similar awards granted and conferred throughout higher education in the United Kingdom within the context set by the QAA's Framework for HE Qualifications and Subject Benchmark statements.
- 4.3.1 The minimum standard of the degrees awarded by the University shall be that of degrees awarded by other Universities in the United Kingdom. The standard of the Bachelor's Degree with Honours shall provide the fixed point against which all other awards of the University shall be measured.
- 4.3.2 The standards established by the Academic Board for its awards defined in terms of full-time study, in academic years, by a student who has the appropriate knowledge and skills to enter a programme of study of the minimum length, shall be intended

as benchmarks only; the possession of the necessary knowledge and skills needed for admission to a programme leading to a particular award may be demonstrated by means other than possession of the qualifications used in the statement of standard; the award may be attained by means other than full-time study; and the period of study may be shorter or longer than the norm depending on whether students enter with knowledge and skills higher or lower than those specified in the definitions and on their rate of progression through the programme.

- 4.3.3 The standard for each award approved by the Academic Board shall be stated under the award to which it relates.

### **Classification and Endorsement of Awards**

- 4.4 Except as provided for in 4.6 below, all Bachelor Degrees of the University shall be available as Unclassified Bachelor Degrees and as Bachelor Degrees with Honours. The classification used for Honours shall be: First Class, Upper Second Class, Lower Second Class and Third Class. Details of honours classification and methods for determining them are outlined in the Assessment [Regulations for Undergraduate or for Taught Postgraduate Programmes of Study](#).
- 4.5 All Bachelor Degrees with Honours shall include provision for a Pass Degree for those students whose performance on the Honours programme is considered to have fulfilled requirements equivalent to those of a Pass Degree but not those of a Degree with Honours. The award of a Pass Degree denotes that Honours have been attempted but not gained.
- 4.6 Bachelor Degrees which are post experience professional awards shall not be awarded with Honours but shall be awarded with Distinction as provided for in these regulations eg Bachelor of Architecture (BArch) and the Bachelor of Landscape Architecture (BLandArch).

### **Aegrotat Awards**

- 4.7 Aegrotat awards may be made only in respect of the following awards:
- Certificate of Higher Education
  - Diploma of Higher Education
  - Foundation Degree
  - All Bachelor degrees
  - All Integrated [Undergraduate] Master's Degrees
- 4.7.1 Aegrotat awards shall not convey any classification or distinction. The Aegrotat Degree shall in all cases be an Unclassified Degree. Aegrotat awards shall not be granted in respect of practitioner or professional awards and shall not be granted in respect of any postgraduate award. Refer to Assessment Regulations for Undergraduate or for Taught Postgraduate Programmes of Study Section 17.5.

### Awards with Merit and Distinction

- 4.8 All taught awards of the University at undergraduate level except Degrees with Honours may be conferred with Distinction and provision for the recommendation of a Distinction shall be made in the regulations for such awards. Refer to Assessment [Regulations for Undergraduate Programmes of Study Section F.2 \(2.3\)](#).

All taught awards of the University at postgraduate level may be conferred with Merit or Distinction and provision for the recommendation of these shall be made in the regulations for such awards. Refer to Assessment [Regulations for Taught Postgraduate Programmes of Study Section F.1](#)

### Awards with Commendation – specified courses

- 4.9 The University does not normally permit the granting of awards with Commendation. However, provision shall be made where professional bodies require awards validated or otherwise recognised by them for professional purposes to be granted with Commendation. Currently, this applies to the Postgraduate Diploma in Legal Practice, the Graduate Diploma in Law (Common Professional Examination) and the Bachelor of Architecture.

### Honorary Awards

- 4.10 See [Section 7.0](#) of these regulations for Honorary awards.

### Certificate and Diploma of Credit

- 4.11 The Academic Board shall approve arrangements for the issue of a Certificate of Credit to students for whatever studies and periods of supervised practical work experience they may have successfully completed irrespective of whether they have qualified for an award of the University or any other body. Such a Certificate of Credit shall include a Diploma Supplement providing a full transcript of successfully completed accredited learning giving titles of units, their levels and their credit value under the University's Credit tariff, the grade achieved and their date of completion. **Neither a Certificate of Credit nor its associated Diploma Supplement constitute an academic award of the University.** See section D.2 of the [Regulations for Undergraduate or Taught Postgraduate Programmes of Study](#) for provision of a **Certificate of Practice Achievement** in respect of Practice Credit
- 4.12 The Academic Board shall approve arrangements for the issue of a Diploma of Credit to students who have successfully completed, at postgraduate and/or post-experience level, studies which in themselves do not meet the criteria laid down in these Regulations for the granting of an award of the University. Where appropriate, the content and level of such studies shall be agreed with the professional body responsible for the professional recognition of practitioners in the field concerned. **Neither a Diploma of Credit nor an associated Diploma Supplement constitute an academic award of the University.**

**5.0 APPROVED AWARDS OF THE UNIVERSITY, DESIGNATORY LETTERS AND STANDARDS**

The revised MMU programme levels align with the Burgess Report’s recommendation for a National Credit Framework and are mapped to FHEQ levels as follows:

<b>FHEQ and HE Credit Framework for England Levels</b>
Level 3
Level 4
Level 5
Level 6
Level 7
Level 8

**5.1 Undergraduate Certificates**

<b>University Certificate</b>	<b>MMUCert: 60 credits at FHEQ Level 4</b>
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The standard of the Certificate shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme of study suitable for the fulfilment of the University’s general educational aims, equivalent in level to at least half of the first stage of an Honours degree; the normal length of the programme shall be at least one academic-year of part-time study. The University Certificate shall be a post-experience award and shall have a Credit value of 60 at FHEQ Level 4 or above. (Note: This award may be suitable for programmes which would otherwise attract only a Certificate or Diploma of Credit, neither of which is an academic award of the University).

*NB: The University Certificate is approved as a post-experience award and should **not** be used as an interim exit award for other final awards.*

<b>Certificate of Higher Education</b>	<b>CertHE: 120 credits at FHEQ Level 4</b>
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The standard of the Certificate of Higher Education (CertHE) shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level supported by passes in three other subjects at GCSE, who has successfully completed a programme of study suitable for the fulfilment of the University’s general educational aims, equivalent in level to the first stage of an Honours degree (FHEQ Level 4); the normal length of the programme shall be one academic year of full-time study or its equivalent.

The Certificate of Higher Education will automatically be awarded to students with the required number of credits at the appropriate level who do not progress to the next or final level of the award for which they enrolled, who achieved the required learning outcomes, provided that this interim award is available in the programme specification. It shall apply to degree and HND programmes.

<b>Certificate in Education</b>	<b>CertEd: 120 credits at least FHEQ Level 4</b>
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The standard of the Certificate in Education (CertEd) shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed study of the theory and practice of teaching, at a level at least equivalent to the first stage of an Honours degree (FHEQ Level 4), and who has demonstrated practical competence in teaching, on a programme which is suitable for the fulfilment of the University's general educational aims; the normal length of the programme shall be one academic year of full-time study or its equivalent. For students intending to teach in schools, the GCSE passes must include English and Mathematics.

<b>Certificate in Professional Studies</b>	<b>CertPS: 60 credits at FHEQ Level 5 or 6</b>
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The title Certificate in Professional Studies (CertPS) shall be reserved for programmes related to specific professions and designed to build on professional qualification or registration together with professional experience.

The standard of the Certificate in Professional Studies shall be that expected of a person with a relevant professional qualification and a specified period of professional study at second or third stages honours degree (FHEQ Levels 5 or 6) suitable for the fulfilment of the University's general educational aims. The normal length of the programme shall be at least 15 weeks full-time or its equivalent. The Certificate shall have a Credit value of 60 at Level 5 or 6) and Stage 1 of the Certificate may be awarded on completion of a minimum of 30 Credits.

## 5.2 U Undergraduate Diplomas

<b>Diploma of Higher Education</b>	<b>DipHE: 120 credits at FHEQ Level 4 120 credits at FHEQ Level 5</b>
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The standard of the Diploma of Higher Education (DipHE) shall be that expected of a student with prior knowledge and skills equivalent to two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme suitable for the fulfilment of the University's general educational aims, equivalent in level to the first two stages of an Honours degree

(FHEQ Levels 5 and 6); the normal length of the programme shall be two academic years of full-time study or its equivalent.

The Diploma of Higher Education will automatically be awarded to students with the required number of credits at the appropriate level who do not progress to the final level of the award for which they enrolled, who achieve the required learning outcomes, provided that this interim award is available in the programme specification.

<b>University Diploma</b>	<b>MMUDip: 60 credits at FHEQ Level 5 or 6</b>
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The standard of the Diploma shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme of study suitable for the fulfilment of the University's general educational aims, equivalent in level to at least half of the second stage of an Honours degree; the normal length of the programme shall be at least one academic year of part-time study. The University Diploma shall be a post-experience award and shall have a credit value of 60 at FHEQ Level 5 or above. (Note: This award may be suitable for programmes which would otherwise attract only a Diploma of Credit, which is not an academic award of the University.)

*NB: The University Diploma is approved as a post-experience award and should **not** be used as an interim exit award for other final awards.*

<b>Diploma in Professional Studies</b>	<b>DipPS: 120credits at FHEQ Level I / 5 or H / 6</b>
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The title Diploma in Professional Studies (DipPS) shall be reserved for programmes of study related to specific professions and designed to build on professional qualifications or registration together with professional experience.

The standard of the Diploma in Professional Studies shall be that expected of a person with a relevant professional qualification and a specified period of professional experience who has successfully completed a programme of professional study at second or third stage Honours degree (FHEQ Levels 5 or 6), suitable for the fulfilment of the University's general educational aims; the normal length of the programme shall be one academic year of full-time study or its equivalent.

### 5.3 Undergraduate Degrees

<b>Foundation Degree</b>	<b>Fd: 120 credits at FHEQ Level 4 120 credits at FHEQ level 5</b>
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The standard of the Foundation Degree is that expected of a student with prior knowledge and skills equivalent to passes in one subject at GCE Advanced level

supported by passes in three other subjects at GCSE, who has successfully completed a programme incorporating employment experience suitable for the fulfilment of the University's general educational aims, equivalent in level to FHEQ Level 5. The programme shall meet in full the FHEQ level 5 qualification descriptor and that of the Foundation Degree qualification benchmark statement. The normal length of the programme will be two academic years full-time study or its part-time equivalent.

The following designatory letters apply to Foundation Degree awards:

<u>Subject Area</u>	<u>Designatory letters</u>
Arts	FdA
Education	FdEd
Engineering	FdEng
Laws	FdLL
Science	FdSc

<b>Bachelor Degree with Honours - Generic title</b>	<b>120 credits at FHEQ Level 4</b> <b>120 credits at FHEQ Level 5</b> <b>120 credits at FHEQ Level 6</b>
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The standard of the Bachelor's Degree with Honours shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme of study suitable for the fulfilment of the University's general educational aims and who has demonstrated the capacity for sustained independent and high quality work at FHEQ Level 6. The programme shall meet in full the FHEQ qualification descriptor for Level 6. The normal length of the programme shall be three full-time academic years or its equivalent.

<b>Unclassified Bachelor Degree</b>	<b>120 credits at FHEQ Level 4</b> <b>120 credits at FHEQ Level 5</b> <b>60 credits at FHEQ Level 6</b> <b>plus 60 credits at any level</b>
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The standard of the Unclassified Bachelor degree shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme suitable for the fulfilment of the University's general educational aims; the programme shall meet some, but not all, of the FHEQ qualification descriptor for Level 6; the normal length of the programme shall be three academic years full-time or its equivalent.

<b>Bachelor of Arts &amp; Bachelor of Science with Honours</b>	<b>BA and BSc</b>
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First degree programmes shall lead either to the title of Bachelor of Arts (**BA**) or Bachelor of Science (**BSc**) or to a more closely defined award restricted to certain subjects and types of course as follows: BDes, BEng, LLB (FHEQ Level 6). BArch and BLandArch are post experience professional qualifications which are not granted with Honours classifications (see Academic Awards and their Standards 4.4 and N4.6).

The title **Bachelor of Arts (BA)** shall be used in art and design, the arts and humanities, combined studies predominantly in the arts and social studies, and in areas of social or business studies where it is appropriate.

The title **Bachelor of Science (BSc)** shall be used where studies are substantially based on science or mathematics and their applications.

Programmes of study leading to the BA or BSc will normally have a title which gives a more specific indication of the subjects studied.

<b>Bachelor of Arts with Honours</b> <i>(for initial teacher training programmes – 4 years)</i>	<b>BA:</b>	<b>120 credits at FHEQ Level 4</b>	<b>Yr1</b>
		<b>100 credits at FHEQ Level 5</b>	<b>Yr2</b>
		<b>20 practice credits</b>	<b>Yr2</b>
		<b>40 credits at FHEQ Level 5</b>	<b>Yr3</b>
		<b>60 credits at FHEQ Level 6</b>	<b>Yr3</b>
	<b>20 practice credits</b>	<b>Yr3</b>	
	<b>100 credits at FHEQ Level 6</b>	<b>Yr 4</b>	
	<b>20 practice credits</b>		

The title of Bachelor of Arts, when awarded to initial teacher training students completing primary education programmes, shall normally be four academic years of full-time study or its equivalent. The initial BA award may be recognised by the DfES (in England and Wales) or the General Teaching Council (in Scotland) as qualifying the holder to practise as a teacher (Qualified Teacher Status).

<b>Bachelor of Design with Honours</b>	<b>BDes:</b>	<b>120 credits at FHEQ Level 4</b>
		<b>120 credits at FHEQ Level 5</b>
		<b>240 credits at FHEQ Level 6</b>

The title Bachelor of Design (BDes) shall be reserved for courses which consist of a specialised study in aimed at design practice in an industrial, commercial and professional context. The normal length

of such a BDes programme shall be four academic years of full-time study or its equivalent and will be taught alongside a BA Honours as a combined programme sharing the first two years or levels. The BDes shall satisfy the general educational aims of the University and shall require the demonstration of a capacity for sustained independent study and high quality design work at FHEQ Level 6. (Note: this is a programme which extends the BA (Hons) programme to provide a fourth year for those students wishing to pursue an appropriately vocational route to equip them as practitioners for entry into the design professions.)

<b>Bachelor of Engineering</b>	<b>BEng:</b> 120 credits at FHEQ Level 4 120 credits at FHEQ Level 5 120 credits at FHEQ Level 6
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The title Bachelor of Engineering (BEng) shall be reserved for programmes which provide a technologically broad education with an emphasis on engineering applications, primarily those programmes that may lead to registration with the Engineering Council (FHEQ Level 6).

<b>Bachelor of Laws</b>	<b>LLB:</b> 120 credits at FHEQ Level 4 120 credits at FHEQ Level 5 120 credits at FHEQ Level 6
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The title Bachelor of Laws (LLB) shall be reserved for programmes of specialised study in law. Programmes where legal and other studies are combined will lead to the award of the BA or, where appropriate, the BSc.

<b>Bachelor of Medical Science with Honours</b>	<b>BMedSci:</b> 120 credits at FHEQ Level 4 120 credits at FHEQ Level 5 120 credits at FHEQ Level 6
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The standard of the Bachelor of Medical Science Degree with Honours shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at GCE Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme of study suitable for the fulfilment of the University's general educational aims and who has demonstrated the capacity for sustained independent and high quality work at FHEQ Level 6. The programme shall meet in full the FHEQ quality descriptor for Level 6. The normal length of the programme shall be three full-time academic years or its equivalent.

The programme will focus on the scientific basis of medicine. It will enable students to develop their knowledge and understanding of investigation and diagnosis of health problems and disease. It will also enable them to develop the requisite knowledge and skills to equip them for a career in healthcare science in a range of settings.

#### 5.4 Undergraduate, Graduate, Professional and Post-Experience Certificates

<b>Bachelor of Laws in Legal Practice</b>	<b>LLB in Legal Practice: 240 credits at FHEQ Level 6</b>
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The title Bachelor of Laws in Legal Practice shall be reserved for programmes of specialised study in law which also meet the University's general educational aims. The standard of the LLB in Legal Practice shall be that expected of an Honours graduate who has successfully completed a programme in a non cognate discipline equivalent, at least in level, to the final year of an Honours Degree, who successfully completes first, the Graduate Diploma in Law/CPE (GDL) and then, the Law Society's LPC qualification. Students who successfully complete the GDL and the LPC shall automatically qualify for the LLB in Legal Practice. The normal length of the programme shall be two academic years or its equivalent (Year 1: GDL, Year 2: LPC). Those students who have already completed a GDL elsewhere may qualify for the LLB in Legal Practice at MMU by completing the LPC. The LLB in Legal Practice shall have a value of 240 credits at Level 6.

<b>Bachelor of Architecture</b>	<b>BArch: 240 credits at FHEQ Level 6</b>
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The title Bachelor of Architecture (BArch) shall be reserved for students with prior knowledge and skills equivalent to a first degree with honours in Architecture who has completed an approved first Practical Training Year, which together give exemption from the Part I Examination of the Royal Institute of British Architects. The BArch shall satisfy the University's general educational aims, shall require the demonstration of a capacity for sustained independent and high quality work and be of a standard at least equivalent to that required for exemption from RIBA Part 2 examination (FHEQ level 6).

The normal length of the BArch shall be two full-time academic years or its equivalent. The degree shall be unclassified but may be awarded with Distinction, or with Commendation in a specific area of study.

<b>Bachelor of Landscape Architecture</b>	<b>BLandArch: 120 credits at FHEQ Level 6</b>
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The title Bachelor of Landscape Architecture (BLandArch) shall be reserved for students with prior knowledge and skills equivalent to a first degree with honours in Landscape Design or Landscape Architecture from a recognised School of Landscape Architecture, who has completed an approved Practical Training Year. The BLandArch shall satisfy the University's general educational aims, shall require the demonstration of a capacity for sustained independent and high quality work at FHEQ level 6 and be of a standard at least equivalent to that required for exemption from the Landscape Institute Part 3 examination.

The normal length of the BLandArch shall be one full-time academic year or its equivalent. The degree shall be unclassified but may be awarded with Distinction, or with Commendation in a specific area of study.

<b>Graduate Certificate</b>	<b>GCert: 60 credits at FHEQ Level 6</b>
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The standard of the Graduate Certificate (GCert) shall be that expected of an Honours graduate who has successfully completed a programme in a non-cognate discipline equivalent at least in level to the final year of an honours degree; the normal length of a GCert programme will be one academic year of part-time study or its full-time equivalent.

<b>Certificate in Management</b>	<b>CM: 60 credits at FHEQ Level 6</b>
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The Certificate in Management (CM) shall be a post-experience Postgraduate Certificate. The standard of the Certificate in Management shall be that expected of a person who has: demonstrated competence in the aspects of management specified in the Academic Board's guidelines for the award; successfully completed a programme of study, normally lasting one calendar year of part-time study, which is suitable for the fulfilment of the University's general educational aims; entered the programme with prior knowledge and skills sufficient to enable him or her to follow a programme at postgraduate level.

<b>Professional Graduate Certificate in Education</b>	<b>PGCE: 60 credits at FHEQ Level 6 plus 60 practice credits</b>
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The Professional Graduate Certificate in Education is an award designed to meet the needs of those intending to be involved in the delivery of post-compulsory education and training and for those currently delivering education and training in the post-compulsory sector.

It is suitable for a variety of candidates with the potential to meet the learning demands of such a programme, particularly for graduates or those with an equivalent qualification.

The normal length of the programme shall be one academic year of full-time study or its equivalent and shall comprise 60 credits at FHEQ Level and 60 practice credits.

<b>Professional Graduate Certificate</b>	<b>PGC: 60 credits at FHEQ Level 6 60 practice credits</b>
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The Professional Graduate Certificate is an award designed to meet the needs of those intending to enter a professional area of work.

It is suitable for a variety of candidates with the potential to meet the learning demands of such a programme, particularly for graduates (or those with an equivalent qualification) in a non-cognate discipline.

The normal length of the programme shall be one academic year of full-time study or its equivalent and shall comprise 60 credits at FHEQ Level 6 and 60 practice credits.

### 5.5 Graduate, Professional and Post-Experience Diplomas

<b>Graduate Diploma</b>	<b>GDip: 120 credits at FHEQ Level 6</b>
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The standard of a Graduate Diploma (GDip) shall be that expected of an Honours graduate who has successfully completed a programme in a non-cognate discipline equivalent at least in level to the final year of an Honours Degree; the normal length of a GDip programme will be one academic year of part-time study or its full-time equivalent.

<b>Diploma in Management Studies</b>	<b>DMS: 120 credits at FHEQ level 6</b>
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The Diploma in Management Studies (DMS) shall be a post-experience Postgraduate Diploma award, designed to meet the needs of those individuals who wish to achieve a range of general management knowledge, skills and competencies. The DMS shall be suitable for a variety of candidates with the potential to meet the learning demands of Diploma programmes, including graduates from a variety of disciplines and mature and experienced managers. Entrants will normally be expected to have at least two years of management experience.

## 5.6 Integrated [Undergraduate] Masters Degrees

<b>Integrated [Undergraduate] Master</b>	<b>M:</b> 120 credits at FHEQ Level 4 120 credits at FHEQ Level 5 120 credits at FHEQ level 6 120 credits at FHEQ level 7
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The title Master of (M.) shall be reserved for programmes of study which extend beyond the level and length of programmes leading to a BSc or BA with Honours. The standards of the M. shall be that expected of a student with prior knowledge and skills equivalent to passes in two subjects at Advanced level, supported by passes in three other subjects at GCSE, who has successfully completed a programme of study, normally of three further academic years of full-time study or equivalent, at Honours Degree level and an additional programme, normally of one year of full-time study or its equivalent at a level above that required for the award of BSc/BA with Honours, suitable for the fulfilment of the University's general educational aims. Programmes of study leading to the M. will normally have additional designatory letters which gives a more specific indication of the subject(s) studied, for example MChem or MEng, and a title which gives a more specific indication of the subjects studied. The programme shall meet the FHEQ Level 6 and Level 7 qualification descriptors in full.

## 5.7 Postgraduate Certificates

<b>Postgraduate Certificate</b>	<b>PGCert: 60 credits at FHEQ Level 7</b>
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The standard of the Postgraduate Certificate (PGCert) shall be that expected of a graduate who has successfully completed a programme of study, at a level demanding more advanced study than a first degree, suitable for the fulfilment of the University's general educational aims; the normal length of the programme shall be 15 weeks full-time or its equivalent.

<b>Postgraduate Certificate in Education</b>	<b>PGCE: 60 credits at FHEQ Level 7 plus 60 practice credits</b>
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The standard of the Postgraduate Certificate in Education (PGCE) shall be that expected of a graduate who has successfully completed the study of the theory and practice of teaching on a programme suitable for the fulfilment of the University's general educational aims and who has demonstrated practical competence in teaching; the normal length of the programme shall be one full-time academic year or its equivalent.

<b>Postgraduate Certificate in Early Childhood Studies (Early Years Professional Pathway)</b>	<b>60 credits and Level 7 60 practice credits</b>
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The Postgraduate Certificate in Early Childhood Studies (Early Years Professional Pathway) is intended to provide parity for students training to become Early Years Professionals with the PGCE for teachers, offering 60 level 7 academic credits and 60 practice credits. The normal length of the programme shall be one full-time academic year or its equivalent.

## 5.8 Postgraduate Diplomas

<b>Postgraduate Diploma</b>	<b>PGDip: 120 credits FHEQ Level 7</b>
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The standard of the Postgraduate Diploma (PGDip) shall be that expected of a graduate who has successfully completed study in a field for which prior knowledge and skills have provided an appropriate foundation, at a level demanding more advanced and intensive study than a first degree, and on a programme of study suitable for the fulfilment of the University's educational aims; the normal length of the programme shall be 25 weeks of full-time study or its equivalent.

## 5.9 Postgraduate Taught Master's Degrees

<b>Master's Degrees – Generic Title</b>	<b>180 credits FHEQ Level 7</b>
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The standard of a taught Master's degree shall be that expected of an Honours graduate who has successfully completed a programme of study in a field for which prior knowledge and skills have provided an appropriate foundation, at a level demanding more advanced and intensive study than a first degree, which is suitable for the fulfilment of the University's general educational aims and which includes a compulsory element of advanced independent work, normally of 60 credits. The programme shall meet the FHEQ qualification descriptor for Level 7 in full. The normal length of the programme shall be 48 weeks of full-time study or equivalent.

<b>Master of Arts and Master of Science</b>	<b>MA &amp; MSc: 180 credits at FHEQ Level 7</b>
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Programmes of study at Master's level may lead either to the MA or MSc, or to a more closely defined award restricted to certain specific areas of study. The title Master of Arts (MA) shall be used in art and design, the arts and humanities and in other areas of study where a more specialised title is not appropriate. The title Master of Science (MSc) shall be used where studies are substantially based on science or mathematics and their applications. Programmes of study leading to the MA or MSc will normally have a title which gives a more specific indication of the subject(s) studied.

<b>Master of Business Administration</b>	<b>MBA: 180 credits at FHEQ Level 7</b>
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The title Master of Business Administration (MBA) shall be reserved for courses which focus on the general principles and functions of management and the development of management skills. Students entering Master of Business Administration programmes must have a good honours degree or equivalent professional qualifications plus a minimum of three years management experience. Exceptional applicants who have substantial work experience but who lack the normal academic level qualifications will also be considered for entry.

<b>Master of Education</b>	<b>MEd: 180 credits at FHEQ Level 7</b>
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The title of Master of Education (MEd) shall be reserved for programme focussed on education and professional practice in teaching. Entry requirements shall be a BEd Honours degree or equivalent qualification. Other qualifications which may be deemed acceptable include: an Honours Degree together with a PGCE or CertEd; or an appropriate DipPS in Education; or a BEd Degree gained in circumstances where the award of Honours was not available; or the Licentiatehip of the College of Preceptors; or the achievement at a sufficiently high level of the Diploma in Advanced Studies in Education of the College of Preceptors in a field cognate with that of the programme to which admission is sought. All entrants should have appropriate professional experience either prior or concurrent.

<b>Master of Enterprise</b>	<b>MEnt: 180 credits at FHEQ Level 7</b>
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The title of Master of Enterprise (MEnt) shall be reserved for programmes which focus on professional practice in the field of Management Enterprise where there is a significant technology transfer component. Students entering the MEnt programme will normally have appropriate practical experience.

<b>Master of Professional Management</b>	<b>MPM: 180 credits at FHEQ Level 7</b>
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The standard of the Master of Professional Management (MPM) shall be that expected of a good Honours graduate who has satisfactorily completed a research training programme and has investigated and evaluated, or critically studied, an appropriate topic over normally not less than eighteen months of full-time study, presented a satisfactory thesis and has passed an oral examination.

<b>Master of Laws</b>	<b>LLM:</b>
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The title of Master of Laws (LLM) shall be reserved for programmes of specialised study in law for which prior knowledge and skills have provided an appropriate foundation and which are at a level demanding more advanced and intensive study than a first degree, which are suitable for the fulfilment of the University's general educational aims and which include a compulsory element of advanced independent work; the normal length of the programme shall be 48 weeks of full-time study or its equivalent.

<b>Masters in Teaching and Learning</b>	<b>MTL: 180 credits at FHEQ Level 7</b>
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The title Masters in Teaching and Learning (MTL) shall be reserved for programmes focused on professional practice and reflection in teaching. Entry requirements shall be a BA Honours degree in Primary or Secondary Education, or an Honours Degree together with a PGCE.

The standard of the MTL shall be that expected of a graduate who has successfully completed the study of the theory and practice of teaching on a programme suitable for the fulfilment of the University's general educational aims and who has demonstrated practical competence in teaching, thus gaining Qualified teacher Status.

The MTL is specifically offered in the first instance to Newly Qualified Teachers (and Heads of Department in National Challenge Schools appointing NQTs) designed to be completed within a three-year time-span. In time the DCFS may decide that the MTL is open to ALL teachers in school posts.

The normal length of the programme shall be 3 years part-time study, concurrent with full or part-time professional employment in schools or colleges.

<b>Master of Architecture</b>	<b>MArch: 120 credits at Level 7 120 credits at Level 6 (Graduate Diploma)</b>
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The title of Master of Architecture (MArch) shall be reserved for students with prior knowledge and skills equivalent to a first degree with Honours in Architecture who have completed an approved first Practical Training Year which, together, give exemption from the Part 1 Examination of the Royal Institute of British Architects. The MArch shall satisfy the University's general educational aims, shall require the demonstration of the capacity for sustained independent and high quality work and be of a standard at least equivalent to that requirement for exemption from RIBA Part 2 Examination (FHEQ level 6 and 7).

The normal length of the MArch shall be two full-time academic years or its equivalent.

<b>Masters of Public Health</b>	<b>MPH: 180 credits at Level 7</b>  120 credits at Level 7 will permit award Of Postgraduate Diploma in Public Health  60 credits at Level 7 will permit award of Postgraduate Certificate in Public Health
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Students recruited to this course will have background in public health and will normally be working in this field. They will be recruited world-wide with a focus upon recruitment from developing countries. Admission criteria for the award will be either an appropriate degree or completion of two level 6 modules in public health awarded by the People's Open access Education Initiative. The MPH will be completed by studying 180 credits at level 7 validated by MMU. The learning materials will be delivered online with no face-to-face contact. Facilitators located world-wide will support student learning mainly using email and web-based tools such as discussion boards.

### 5.10 Postgraduate Research Master's Degrees

<b>Master's Degrees – Generic Title by Research</b>	<b>MA &amp;: 180 credits at FHEQ Level 7 MSc</b>
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The standard of a taught Master's degree shall be that expected of an Honours graduate who has successfully completed a programme of study in a field for which prior knowledge and skills have provided an appropriate foundation, at a level demanding more advanced and intensive study than a first degree, which is suitable for the fulfilment of the University's general educational aims and which includes an **extended** compulsory element of advanced independent work, of **between 60 and 120 credits**; the normal length of the programme shall be 48 weeks of full-time study or equivalent.

<b>Master of Research</b>	<b>MRes: 180 credits at FHEQ Level 7</b>
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The title Master of Research (MRes) shall be reserved for programmes of research training for which prior knowledge and skills have provided an appropriate foundation. The programme will normally focus on a critique of appropriate domains of knowledge, the philosophy of knowledge, research design, research methods and skills appropriate to the focus of subject discipline and incorporate a substantial research project. The standard of a Master of Research shall be that expected of an Honours graduate who has successfully completed a programme of research training at a level more demanding than at first degree normally over not less than twelve months of full-time study and has passed the associated assessments. Programmes of study leading to the MRes will normally have a title which gives a more specific indication of the subject(s) studied.

<b>Master of Philosophy</b>	<b>MPhil: FHEQ level 7</b>
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The standard of the Master of Philosophy (MPhil) shall be that expected of a good Honours graduate who has satisfactorily completed a research training programme and has investigated and evaluated or critically studied an appropriate topic over normally not less than eighteen months of full-time study (or part-time equivalent), has presented a satisfactory thesis and has passed an oral examination.

### 5.11 Doctorate Degrees

<b>Doctor of Philosophy</b>	<b>PhD: FHEQ Level 8</b>
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The standard of the Doctor of Philosophy (PhD) shall be that expected of a good Honours graduate who has satisfactorily completed a research training programme and has investigated and evaluated or critically studied an appropriate topic resulting in a significant contribution to knowledge over normally not less than:

- (a) thirty-three months (via the MPhil transfer route)
- (b) twenty-four months (for applicants in the possession of a Master's degree in a field providing appropriate prior knowledge, skills and research methods or, in the case of PhD, by Published Work (Route 1) have acquired substantial experience in a working research environment, as a result of which, a number of publications have been produced that are in the public domain;
- (c) twelve months (for applicants who apply for PhD by Published Work (Route 2) who have a strong academic connection with the University and have acquired substantial experience in a working research environment over a period of time and, as a result, have accumulated a substantial record of publication achievement that has been acknowledged by peer review).

Candidates applying for the award of PhD will have presented a satisfactory thesis and have passed an oral examination. The programme shall meet the FHEQ qualification descriptor for Level 8 in full.

### 5.12 Professional Doctorates

<b>Doctorate</b>	<b>D. FHEQ Level D / 8</b>
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The standard of a professional doctorate degree shall be that expected of an applicant in possession of a Masters degree in a field providing appropriate prior knowledge and skills who has satisfactorily completed research training and appropriate professional development at a level more demanding than a Masters degree and has investigated and evaluated or critically studied an appropriate topic over normally not less than thirty-three months full-time study (or part-time equivalent) resulting in an independent contribution to knowledge which shows evidence of originality. Candidates applying for the award of a professional doctorate will have completed successfully a taught element of the programme and will have presented a satisfactory thesis and has passed an oral examination.

Programmes of study leading to a professional doctorate award will normally have a title which gives a more specific indication of the subject(s) studied, for example, Doctor of Education (EdD) or Doctor of Business Administration (DBA)

### 5.13 Higher Doctorates

<b>Doctor of Letters</b> <b>Doctor of Sciences</b> <b>Doctor of Technology</b> <b>Doctor of Laws</b>	<b>DLitt</b> <b>DSci</b> <b>DTech</b> <b>LLD</b>
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The standard of the award of Higher Doctorates (**DLitt, DSc, DTech or LLD**) shall be that expected of an applicant who is a holder of at least seven years' standing of a first degree or a holder of at least four years' standing of a higher degree, who is a leading authority in the field of study concerned and has made an original and significant contribution to the advancement or application of knowledge in that field.

### 5.14 CPD (GMSA Advance) Award

<b>Continuing Professional Development (GMSA Advance) Award</b>	<b>CPD (GMSA Advance) Award in [name of unit]: x credits at level y</b>
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The CPD (GMSA) award specifically addresses the higher skills and knowledge needs of adults in the workplace and their employers. It shall be reserved for the successful completion of a single University unit approved as a self-contained study block, based on a benchmark of 200 hours of student learning experience equating to 20 academic credits, offered to external students within the GMSA Advance Framework. The award may be from Level 3 to Level 7, and carries the credit value and level of the unit concerned. The standard of the award shall be that expected of a student who has successfully achieved the unit's learning outcomes.

## 6.0 HIGHER DOCTORATE DEGREES

- 6.1 The Academic Board may on behalf of the University award higher doctorates for work of high distinction in accordance with these Regulations.
- 6.2 Awards of higher doctorates shall be made only to those individuals who apply for such an award in accordance with these Regulations and who are deemed by the Academic Board to have met the standard required for such an award.
- 6.3 A non-refundable application fee of £1000 or such other increased fee as may be determined shall be payable at the time the application for the higher doctorate is submitted.
- 6.3.1 The application fee goes towards covering the costs involved in processing and considering the application and in particular in meeting the examining fees payable to the external assessors. The fee may be increased periodically and applicants should be informed of the current fee at the outset
- 6.4 The basis of an award of a higher doctorate shall be the submission to the University of a work of high distinction which should constitute an original and significant contribution to the advancement of knowledge or to the application of knowledge or to both, and should establish that the applicant is a leading authority in the field(s) of study concerned.
- 6.5 The higher doctorates awarded by the University shall be:
- |                      |         |
|----------------------|---------|
| Doctor of Letters    | (DLitt) |
| Doctor of Science    | (DSc)   |
| Doctor of Technology | (DTech) |
| Doctor of Laws       | (LLD)   |
- The Degree of DTech shall be the appropriate award where the applicant's contribution has been principally to developments in the application of knowledge.
- 6.6 Applicants shall normally be:
- i holders, of at least seven years' standing, of a first degree awarded by the former Council for National Academic Awards (CNAAs) or by an institution of higher education in the United Kingdom or of a qualification of equivalent standard; or
  - ii holders, of at least four years' standing, of a higher degree awarded by the former CNAAs or by an institution of higher education in the United Kingdom or of a qualification of equivalent standard.
- 6.7 An applicant, other than one who holds a degree of the University itself or of another UK awarding institution, must be ordinarily resident in a member state of the European Union or have carried out a major part of the work on which the application is based in a member state of the European Union.
- 6.8 An applicant shall submit three copies of the work on which the application is based. The submission may take the form of books, contributions to journals, patent

specifications, reports, specifications and design studies and may also include other relevant evidence of original work. All material, other than books, shall be secured in one hard-back folder, or more if necessary, each containing a title and contents page. The applicant shall state which part of the submission, if any, has been submitted for another academic award. The contents of a submission should be in one of the official languages of the United Kingdom unless specific permission to the contrary has been given by the University.

- 6.9 In addition to the copies of the work on which the application is based, the applicant shall submit one copy of each of the following:
- i a statement of not more than one thousand words setting out the applicant's view of the nature and significance of the work submitted;
  - ii a full statement of the extent of the applicant's contribution to any of the work submitted which involves joint authorship or other types of collaboration.
- 6.10 The completed application as required by these Regulations shall be submitted to the University Registrar either in person or by a suitable method of recorded or registered delivery.
- 6.11 The University Registrar shall present the complete application to a specially constituted Assessment Panel which shall be appointed by the Academic Board and shall comprise the Vice-Chancellor (or his nominee) and three members of the Academic Staff of the University who may be but need not necessarily be members of the Academic Board.
- 6.12 The Chair of the Academic Board may appoint the Assessment Panel on behalf of the Board if circumstances make it desirable that he should do so.
- 6.13 The Vice-Chancellor (or his nominee) shall act as chairman of the Assessment Panel and be responsible for the report of the Assessment Panel to be presented to the Academic Board.
- 6.14 The role of the Assessment Panel shall be to consider whether a *prima facie* case for proceeding to a formal examination of the submission has been established, taking whatever advice it deems appropriate.
- 6.15 If satisfied that a *prima facie* case has been established, the Academic Board, or its Chairman acting on its behalf, shall appoint three external examiners wholly independent of the University each of whom shall be asked to make an independent report to the Academic Board. The three external examiners shall constitute a Board of Examiners for the purpose of determining whether or not to recommend to the Academic Board that a higher doctorate be awarded.
- 6.16 The Academic Board may in addition to these Regulations establish such procedures as it deems appropriate for the examination of applications for higher doctorates.
- 6.17 The Academic Board shall consider the separate reports of the three external examiners and their majority recommendation acting as a Board of Examiners but

shall have absolute discretion in determining whether to grant the award on behalf of the University.

6.18 The decision of the Academic Board in respect of an application shall be final.

## 7.0 HONORARY DEGREES

- 7.1 The Academic Board is empowered to grant Honorary Degrees to individuals of national or international distinction who:
- have made, or continue to make, a major contribution to the academic work, the development or the reputation of the University, or
  - have earned distinction for their activities in the fields of education, sport, business, culture, creative work, research or public or charitable service, or
  - have made a significant contribution to the region, or
  - by their achievements, or through overcoming disadvantages, present a worthy role model to MMU students and staff.
- 7.2 Any member of staff of the University, student member of the University, member of the Board of Governors or member of the public may nominate another person for the award of an honorary degree in accordance with procedures determined by the Academic Board.
- 7.3 The Academic Board delegates authority for considering and approving nominations for honorary degrees to its Honorary Awards Committee.
- 7.4 The Honorary Awards Committee will consider only those nominations submitted in accordance with the nominations procedure approved by the Academic Board.
- 7.5 In approving nominations, the Honorary Awards Committee will have regard to the University's equal opportunities policies and the University's wish to maintain a body of honorands that reflects the diversity of backgrounds and interests of its staff and students.
- 7.6 Nominations for honorary degrees shall be **strictly confidential**. No nominee shall be approached without the prior consent of the Chair of the Honorary Awards Committee.
- 7.7 The following people shall not be eligible for the award of an honorary degree:
- current members of staff or students of the University;
  - any person from whom, by virtue of their current political or public office, the University has benefited or might potentially benefit;
  - any person who, in the view of the Honorary Awards Committee, is likely to damage the reputation of the University or discredit its awards.
- 7.8 Exceptionally the University may confer a posthumous honorary degree.
- 7.9 Exceptionally the University may withdraw an honorary award if, in the view of the Honorary Awards Committee, there is a risk to the reputation of the University from continued association with the individual concerned.
- 7.10 In all of the matters stated above, the decision of the Honorary Awards Committee shall be final.
- 7.11 Honorary degrees shall be conferred at a University awards ceremony or other suitable event or occasion. They shall not normally be conferred *in absentia* but

- may, in the case of posthumous awards, be collected by a relative or friend of the deceased person who is acceptable to the Chair of the Honorary Awards Committee.
- 7.12 Subject to such amendments, additions or deletions as the Academic Board may from time to time make, the Honorary Degrees of the University shall be:
- Honorary Doctorate**  
Doctor of Arts (DArt)  
Doctor of Business Administration (DBA)  
Doctor of Design (DDes)  
Doctor of Education (DEd)  
Doctor of Laws (LLD),  
Doctor of Letters (DLitt)  
Doctor of Science (DSc)  
Doctor of Technology (DTech)  
Doctor of Engineering (DEng)  
Doctor of Health (DH)
- 7.13 Recipients of honorary degrees may use the approved designatory letters after their names but shall not use the title “Dr” in front of their name unless entitled to do so by virtue of any other award or qualification they may possess.
- 7.14 A register shall be kept of all University Honorands, which will be kept by the Marketing and Communications Office.
- 7.15 Honorary degrees are not academic qualifications.

## **8.0 THE AWARDING OF DEGREES TO MEMBERS OF STAFF OF THE UNIVERSITY**

- 8.1 The Academic Board may grant degrees to members of the academic and other staff of the University in accordance with these Regulations.
- 8.2 A member of staff of the University shall, subject to satisfying the entry and/or any other requirements specified in these Regulations and the relevant admission regulations, be eligible to enrol on a programme leading to an award of the University subject to his or her being able to do so in compliance with the terms and conditions of his or her appointment to the University.
- 8.3 A member of staff of the University shall be eligible for consideration for the award of a Higher Doctorate of the University providing he or she satisfies the specific provisions made in these Regulations for Higher Doctorates.
- 8.4 In addition to the above, a Degree may be granted to a member of staff who has been in post for not less than three years who holds a Degree of equal or similar rank in other Universities or who holds an equivalent thereto or who by his/her attainments is deemed worthy of a Degree of the University. A Degree awarded under this Regulation shall not be higher than that of Master and shall not entitle the holder to proceed to a higher degree.

## **9.0 THE CONFERMENT OF THE AWARDS OF THE UNIVERSITY**

- 9.1 The University's academic awards shall be conferred by the Academic Board or its Boards of Examiners in accordance with these Regulations.
- 9.2 Institutions authorised by the Academic Board to deliver the University's programmes on its behalf shall comply with these regulations.
- 9.3 Provided that the normal conditions of award as specified in these Regulations have been satisfied, any award of the University may be conferred posthumously and accepted on the student's behalf by a parent, spouse or other individual deemed appropriate by the Registrar.
- 9.4 The University may confer awards of other institutions, validating and accrediting bodies where it is agreed between the University and the other institution or body that this should be the case.
- 9.5 Except for honorary academic degrees and degrees awarded to the staff of the University, an academic award shall only be deemed to be conferred as and when the Academic Board (or the relevant academic body of another institution) has confirmed the recommendation for an award of a Board of Examiners convened, constituted and acting under approved regulations for this purpose.
- 9.5.1 The current practice of the University is to regard the recommendations of Boards of Examiners, which are committees of the Academic Board, as sufficient authority for the conferring of awards. It is not the practice for conferment lists to be presented to the Academic Board for formal approval.
- 9.6 The Vice-Chancellor of the University, or the equivalent thereof in the case of another institution, may confirm the recommendation of a Board of Examiners for the granting of an award and thereby authorise its conferment on behalf of the Academic Board or equivalent body. In practice, the Vice-Chancellor delegates this confirmation to the Boards of Examiners
- 9.7 All recommendations for the granting of academic awards of the University and all recommendations for the granting of its awards confirmed on the Academic Board's behalf or by another institution shall be presented to the Academic Board for its approval, confirmation or information respectively and the Academic Board shall cause the decision in respect thereof to be recorded in its official minutes.
- 9.8 The University shall maintain a register of all the academic awards it shall grant whether conferred on its behalf by the Academic Board or by another institution. The register shall state the full title of the award and the date it was conferred together with the name (as shall be recorded on the Certificate issued to the student), sex, date of birth and except for recipients of honorary awards or of awards to staff of the University, shall state the registration number of the student. In the case of students granted an award of the University at or by another institution, then the name of that institution shall also be entered in the register.
- 9.9 Except for honorary degrees, higher doctorates and degrees granted to members of the staff of the University, academic awards of the University shall only be granted to students registered by and with the University as candidates for such awards.

9.10 The University shall provide a certificate of award to each person to whom it grants an academic award or to whom an award is granted on its behalf.

9.10.1 The certificate of an award of the University shall record:

- i the name of the University;
- ii the student's name as entered in the University student registration record;
- iii the award and classification (where appropriate)
- iv the title of the programme as approved for the purposes of the certificate;
- v an approved endorsement, where appropriate, that the programme of study was in the sandwich mode;
- vi any other approved endorsement;
- vii reference to the associated Diploma Supplement (see below).

*Note: Where an unclassified or pass degree is awarded, the words "unclassified" and "pass" shall not appear on the certificate.*

9.10.2 The certificate shall bear the signature of the Vice-Chancellor of the University. It shall also bear the signature of the head of any other institution granting the award on the University's behalf.

9.10.3 Notwithstanding the above, a certificate provided in respect of an honorary award or an award to a member of staff of the University shall record only such details as are determined by the Chairman of the Academic Board to be appropriate.

9.10.4 All certificates of awards of the University shall bear the date from which the award is operative.

9.10.5 Where applicable, the award certificate shall bear the registration number of the student.

9.11 Where the University grants an academic award, other than an honorary one, jointly with one or more other institutions, this shall be done in accordance with specific regulations approved jointly for that purpose which shall have due regard for the provisions and requirements of [Section 1.5](#) of these Regulations.

9.12 The Academic Board may authorise in addition to the Diploma of Credit and the Certificate of Credit, the issue of such certificates, records of achievement, and Diploma Supplements as it may consider appropriate.

9.13 All certificates shall be accompanied by a Diploma Supplement. The Diploma Supplement shall record:

- Information identifying the qualification holder
- Information identifying the qualification

- Information on the qualification level
- Information on the contents and results gained (including number and level of credits achieved)
- the function of the qualification
- where relevant (eg. in the case of an award achieved by study under collaborative arrangements) the name and location of any partner organisation engaged in delivery of the programme of study.

9.14 In accordance with the General Student Regulations of the University, the Registrar may withhold from a student any academic award granted by the University until any legitimate outstanding requirement of the University, including but not limited to payment of registration, tuition, examination or accommodation fees or Library fines and the return of library books, has been completed by the student concerned.

9.15 The certificate of a CPD (GMSA Advance) award of the University shall record:

- i the name of the University;
- ii the student's name as entered in the University student registration record;
- iii the award;
- iv the title of the award/unit;
- v the level and credit rating of the award;
- vi reference that the award was achieved through the GMSA Advance Framework;
- vii reference to the associated Diploma Supplement (see above).

## **10.0 ACADEMIC DRESS**

- 10.1 The Robe makers appointed to the University shall be Ede and Ravenscroft of Chancery Lane, London.
- 10.2 The colour scheme for the Academic Dress of the University shall be University red crested silk, plain red silk, blue satin, blue panama and blue silk.
- 10.3 The gowns worn by holders of Certificates, Diplomas, Bachelor's Degrees and the Degree of Master of Engineering of the University shall be of Black stuff, as Cambridge, and worn 12" off ground.
- 10.4 The gowns worn by holders of Master's Degrees except that of Master of Engineering shall be of Black stuff, as Cambridge, but bottom hanging sleeve cut straight, and worn 8" off ground.
- 10.5 The gowns worn by holders of Doctorates, Higher Doctorates, Honorary Doctorates and Honorary Fellowships shall be of blue panama cut to traditional style with the front facings and sleeves covered with University red crested silk.
- 10.6 The Hats worn by holders of Certificates, Diplomas, Bachelor's Degrees, the Degree of Master of Engineering and all other Master's Degrees of the University shall be Black college caps with the Oxford soft cap optional for women holders of these awards.
- 10.7 The Hats worn by holders of Doctorates shall be a Black cloth bonnet with cord and tassel of University red/blue.
- 10.8 The Hats worn by holders of Higher Doctorates and Honorary Doctorates shall be a Black velvet bonnet with cord and tassel of University red/blue.
- 10.9 The Hoods worn by holders of Certificates and Diplomas shall be in simple shape, in blue art silk with part lining of plain red silk and lined with blue satin inside.
- 10.10 The Hoods worn by holders of Bachelor's Degrees and the Degree of Master of Engineering shall be in intermediate shape, with blue art silk outer; part lined inside with University red crested silk.
- 10.10 The Hoods worn by holders of Master's Degrees except that of Master of Engineering shall be in full shape with blue art silk outer; fully lined with University red crested silk.
- 10.11 The Hoods for holders of Doctorates shall be in full shape of blue panama, fully lined and edged one inch all round on outside with University red crested silk.
- 10.12 The Hoods for holders of Higher Doctorates and Honorary Doctorates shall be as for Doctorates but with a two inch edging of University red crested silk all round on outside.
- 10.13 Holders of Postgraduate Certificates and Postgraduate Diplomas shall wear their Bachelor's, or Master's or other Academic Dress if entitled so to do.
- 10.14 Academic Dress shall be worn at the ceremonies of the University.