

# MMU Professional Passport Application Mark Sheet

Student Name:

Each part of your application has been marked with a cross in the 'Pass' or 'Needs more work' boxes. If a section has been marked 'Needs more work' then the aspects of your answer which need to be improved have been identified with a cross in the 'Work Needed' column. It is possible for some aspects of your application to be marked as needing more work (this requires your attention in any future job applications) and still achieve an overall pass; this decision is left to the judgement of the assessors. Please read their comments and check their decision at the bottom of the mark sheet.

SECTION	RESULT	WORK NEEDED
<b>Section 1</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	<input type="checkbox"/> Fewer than 150 hours of activity in at least two of the categories <input type="checkbox"/> 150 hours listed but examples given are not appropriate <input type="checkbox"/> Insufficient analysis of transferable skills gained in academic programme
<b>Question 1: Teamwork</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	Example used : <input type="checkbox"/> Not specific <input type="checkbox"/> Not relevant to the world of work <input type="checkbox"/> Not well expressed <input type="checkbox"/> Too many errors in written English <input type="checkbox"/> Too few words used / not enough depth <input type="checkbox"/> Word count exceeded Answer does <b>not</b> describe: <input type="checkbox"/> Task <input type="checkbox"/> Role <input type="checkbox"/> Outcome <input type="checkbox"/> Team working skills
<b>Question 2: Problem Solving</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	Example given : <input type="checkbox"/> Not specific <input type="checkbox"/> Not relevant to the world of work <input type="checkbox"/> Not well expressed <input type="checkbox"/> Too many errors in written English <input type="checkbox"/> Does not use the STAR model <input type="checkbox"/> Too few words used / not enough depth

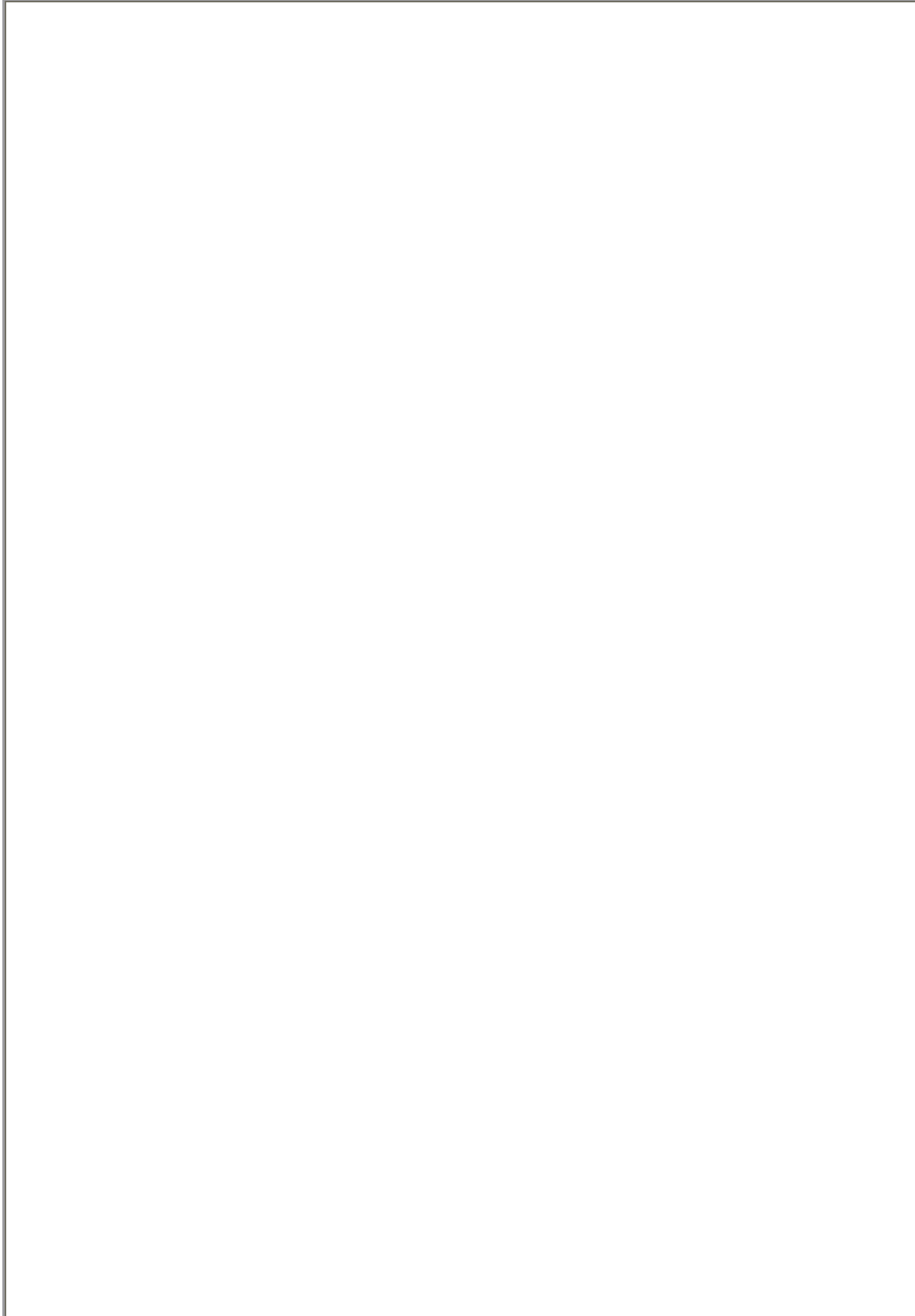
		<input type="checkbox"/> Word count exceeded
<b>Question 3: Time Management</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	Example given : <input type="checkbox"/> Not specific <input type="checkbox"/> Not relevant to the world of work <input type="checkbox"/> Not well expressed <input type="checkbox"/> Too many errors in written English <input type="checkbox"/> Does not use the STAR model <input type="checkbox"/> Too few words used / not enough depth <input type="checkbox"/> Word count exceeded
<b>Question 4: Communication</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	Examples used: <input type="checkbox"/> Only one example given <input type="checkbox"/> Not specific <input type="checkbox"/> Not relevant to the world of work <input type="checkbox"/> Not well expressed <input type="checkbox"/> Too many errors in written English <input type="checkbox"/> Does not demonstrate successful communication <input type="checkbox"/> Too few words used / not enough depth <input type="checkbox"/> Word count exceeded
<b>Question 5: Planning</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	Example used : <input type="checkbox"/> Not specific <input type="checkbox"/> Not relevant to the world of work <input type="checkbox"/> Not expressed well <input type="checkbox"/> Too many errors in written English <input type="checkbox"/> Does not use the STAR model <input type="checkbox"/> Too few words used / not enough depth <input type="checkbox"/> Word count exceeded
<b>Question 6: Academic Skill</b>	Pass <input type="checkbox"/>  Needs more work <input type="checkbox"/>	Example used : <input type="checkbox"/> Not specific <input type="checkbox"/> Not expressed well <input type="checkbox"/> Too many errors in written English <input type="checkbox"/> Does not use the STAR model <input type="checkbox"/> The chosen skill is not appropriate <input type="checkbox"/> Too few words used / not enough depth <input type="checkbox"/> Word count exceeded <input type="checkbox"/> The development of the skill has not been

		<p>demonstrated. There is an insufficient level of self-awareness. The student needs to describe in more detail or more depth how they have learned the skill.</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Examples are not appropriate.</li> <li><input type="checkbox"/> Examples do not demonstrate the development of this particular skill</li> <li><input type="checkbox"/> The student has not demonstrated how they could apply the skills to a relevant employment context.</li> </ul>
<p><b>Question 7: Extra-curricular skill</b></p>	<p>Pass <input type="checkbox"/></p> <p>Needs more work <input type="checkbox"/></p>	<p>Example used :</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Not specific</li> <li><input type="checkbox"/> Not expressed well</li> <li><input type="checkbox"/> Too many errors in written English</li> <li><input type="checkbox"/> Does not use the STAR model</li> <li><input type="checkbox"/> The chosen skill is not appropriate.</li> <li><input type="checkbox"/> Too few words used / not enough depth</li> <li><input type="checkbox"/> Word count exceeded</li> <li><input type="checkbox"/> The development of the skill has not been demonstrated. There is an insufficient level of self-awareness. The student needs to describe in more detail or more depth how they have learned the skill. Examples have not been used</li> <li><input type="checkbox"/> Examples are not appropriate</li> <li><input type="checkbox"/> Examples do not demonstrate the development of this particular skill</li> <li><input type="checkbox"/> The student has not demonstrated how they could apply the skills to a relevant employment context</li> </ul>
<p><b>CV</b></p>	<p>Pass <input type="checkbox"/></p> <p>Needs more work <input type="checkbox"/></p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Too long</li> <li><input type="checkbox"/> Too Short</li> <li><input type="checkbox"/> Contains inappropriate or irrelevant information or has missing detail</li> <li><input type="checkbox"/> Is not in an appropriate format</li> <li><input type="checkbox"/> Information is difficult to retrieve, looks cluttered, layout confusing</li> <li><input type="checkbox"/> Poor English, grammatical errors, or spelling mistakes</li> <li><input type="checkbox"/> Does not evidence key skills successfully. Weak use of language which does not sell skills</li> </ul>

**Result:**

Pass

**General Comment:**

A large, empty rectangular box with a thin black border, intended for providing general comments. The box is currently blank.