

How to... find placement opportunities

The services listed below advertise year-long placements and other opportunities (e.g. paid summer placements) across a range of sectors. The University is unable to check the quality, terms and conditions of vacancies advertised via these websites. Students are advised to research each option thoroughly before accepting any placement offer.

Additional resources aimed at helping you find specific types of experience may be available. We provide related leaflets with further details on work experience – ask us about these or go to www.mmu.ac.uk/careers/guides

In addition, ask your departmental staff about available faculty-based support for assistance with your placement search.

Useful websites

MMU Careers & Employability vacancy service www.mmu.ac.uk/careers/coves

Prospects www.prospects.ac.uk/links/workexp

Milkround www.milkround.com/s4/jobseekers/zones/internships/

Target Jobs www.targetjobs.co.uk/work-experience

Fledglings www.fledglings.net

Student Placements www.studentplacements.org.uk

Work Placement www.work-placement.co.uk

Top Internships www.topinternships.com

The Year in Industry www.yini.org.uk

Hobsons www.get.hobsons.co.uk (use the 'Find Jobs' link to the advanced job search facility and select the 'work experience, placements and internships' criteria)

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Speculative applications: the 'hidden job market'

You can also make speculative applications, by sending your CV and covering letter highlighting your skills and interest to any employer that you would like to gain some experience with.

Graduate employer Directories such as "Get" and "Prospects" (available at the Careers and Employability Service) provide contact details for regular graduate recruiters. In addition, try the following ways of finding placement opportunities:

- Use your contacts, including friends and relatives, tutors, part-time/temporary work employer etc.
- Research companies using your local business reference libraries such as Manchester Commercial Library and local Chamber of Commerce such as www.gmchamber.co.uk
- www.yell.com is *the* online business finder service
- Make a list of member companies from trade organisations and professional bodies
- Read papers to find out what's going on in a local area e.g. business news in the Manchester Evening News, or visit the MEN website: www.manchestereveningnews.co.uk/news/business
- Speak to exhibitors at careers fairs