

Looking for Part-Time or Temporary Work

Careers & Employability Service

www.mmu.ac.uk/careers/guides



**Manchester
Metropolitan
University**

This document is available in alternative formats – Please contact careers@mmu.ac.uk for details.

Looking to find temporary on-campus employment?

Jobs4Students

Manchester students - www.mmu.ac.uk/jobs4students

This web link will tell you all about how to apply and the kinds of jobs that may come up – there is no guarantee that MMU can offer you work – by registering with the scheme you will join a bank of student workers.

Cheshire Job Shop

Cheshire students - www.csi.mmu.ac.uk/jobshop/index.php

Find out more about jobs on campus in Crewe and how to apply

MMU Student Ambassador Scheme

Recruitment and Admissions recruit all students for Open Days and recruitment events for both Manchester and Cheshire. To apply e-mail studentambassador@mmu.ac.uk and they will notify you of recruitment dates and send interested students an application form.

MMUnion

www.mmunion.co.uk The Manchester Student Union job shop advertises part-time work opportunities via their website; you can also register to have vacancies e-mailed to you on a weekly basis. Contact the Union for details of any job fairs for part time student jobs or check the web site.

Looking to find part-time/temporary employment in the local area?

MMU Careers & Employability Service

We advertise an up-to-date list of opportunities with local businesses at:

www.mmu.ac.uk/opportunitiesonline

This service covers part-time and temporary jobs and work placement opportunities. The employers are specifically looking to recruit MMU students.

See the guides available on our website www.mmu.ac.uk/careers/guides

How to Find Local Vacancies in Manchester and the North West

How to Find Local Vacancies in Cheshire, North Midlands and North West Regions

These give details of many local job-search sites and agencies.

Direct Gov

<http://jobseekers.direct.gov.uk>

National government website listing many part-time jobs

Part-time Jobs Websites aimed at Students

www.e4s.co.uk Employment for Students - National job website aimed at students with the facility to search for North West opportunities.

www.student-jobs.co.uk - search this site for local part-time jobs.

www.studentjobs4u.co.uk – part-time opportunities locally and all over UK.

www.studentgems.com – free to register your details. Match your skills to paid projects.

Local Newspapers

Jobs Northwest [www.jobs- /nw.co.uk](http://www.jobs-nw.co.uk) compiles jobs from regional newspapers and is published every Friday.

Manchester Evening News <http://manchester.fish4jobs.co.uk>, the South Manchester Reporter, the Metro News and the Stockport Express.

The Staffordshire Sentinel – Crewe based students check www.thisisstaffordshire.co.uk/home

Recruitment Agencies

As part of your strategy for finding a local temporary job you could register with some agencies. Use www.yell.com to find lists. Our **local vacancy guides** as mentioned above also contain agency listings.

The Pro-active Approach often works well!

Many students find work locally by asking around in shops, bars and restaurants. A lot of these businesses advertise vacancies in their windows. The best way to find these jobs is simply to walk around the appropriate areas, and don't be afraid to just go in and ask. You could take a copy of your CV to leave with any interested employers. Local retail centres include: The Trafford Centre, Manchester Arndale Centre, Spinningfields, the Triangle and Manchester Fort.

Network; ask your friends how they got their job and if their employer needs any more staff. Let all your family and friends know you are looking for part time work – use Facebook to let your contacts know that you are looking and you may find you hear about jobs before they are advertised.

As well as going in to shops etc, some students find a job by contacting employers by telephone and/or by sending a covering letter and CV. Many jobs are filled in this way and employers in certain sectors rely on this method for finding staff.

To find a broader range of potential employers use the additional sources of information listed in sites such as www.yell.com