



August 5th 2011

New Disciplinary & Capability policy– Staff Consultation

Over the last year, policy development work has taken place around the area of disciplinary policies and procedures. The current policy and associated procedure has been in place for a number of years and it was felt that a review was necessary in order to create an amended policy which reflects the changing nature of employment within the University.

It is the intention to begin a University-wide consultation process, allowing all staff, at all levels, the opportunity to comment on the revised procedures.

Drafts of revised Disciplinary and Capability procedures are now available at http://www.mmu.ac.uk/humanresources/disciplinary_procedure_consultation.doc and http://www.mmu.ac.uk/humanresources/capability_procedure_consultation.doc

Consultations will also be taking place with our recognised trade unions about the draft policies and procedures. If you would like to comment on the new procedures, you can do so via the following methods:

- Email the Employee Relations Team at employeerelations@mmu.ac.uk
- Send written comments to Employee Relations, Room 401 All Saints
- Speak to your manager and ask them to forward your views to the Employee Relations Team

Hard copies of the procedures can be obtained from Christine Young in Employee Relations ext 3310. Additionally local Facilities managers will be provided with hard copies of this message and the draft procedures. The University is keen to hear your views on the draft policy and procedures.

Guess who?

Last weekend, four members of the Business Admin team went into Ormond basement to complete the task of archiving Property Services documentation. Pictured below is one of the team kitted out in the required Health & Safety attire but can you guess who it is?



In the news....

Congratulations to Donna Wood who was appointed Assistant Residential Facilities Manager for Cambridge Halls. Karen Horner & Corinne Boothroyd would like to welcome her to their team and wish her well in her new role.