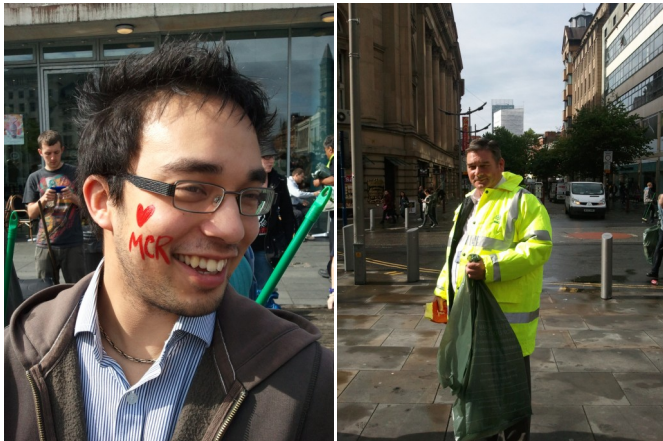




August 12th 2011

Manchester Riot Clean Up



Following the riots in Manchester on Tuesday night, several staff from MMU volunteered to help clean up Manchester. In fact, there were so many volunteers that the task was completed by 11am, even though it had been expected to last all day! John Brooks would like to thank everyone who volunteered their time.

Pictured are Tim Kua & Peter Taylor from the Business Admin team.

Launch of Facilities Management

Please see the attached document regarding the changes to roles and titles following the recent management restructure.

Accommodation Emmu!!!

Despite the lovely weather we've had this week, the eMMU has been out and about on his travels. He's been to see Harry Potter, travelled by plane to Ireland and Paris and even managed to squeeze in a coffee and a slice of prize winning carrot cake. After all that he took a well earned break and curled up with a new friend!



Kirti Mistry Editor: ext 6681 or email k.mistry@mmu.ac.uk

Guess who?

Last week we featured a picture of someone from the Business Admin team, but did you guess who it was?

It was Rachael France!!!!!!

Directorate Highlights

The latest edition of Directorate Highlights have now been published at the following link:

<http://www.mmu.ac.uk/sas/govandsec/highlights.php>

Issue 76 covers the meeting held on 25 July 2011 and includes:

- Graduation Ceremonies 2011
- Agreed Tuition Fees for 2012/13
- Staff Clearing Guide
- Key Information Set (KIS) Task Group
- Review of Digital-Related Provision
- SAP HCM/Payroll Project Update
- School and College Database

Please note that the Directorate Highlights are only accessible internally from within the University.

Michelle Donnelly

Governance and Secretariat Senior Officer

In the news....

Congratulations to Michael Leavy (House Foreman at Gaskell) and Audrey on the birth of their baby boy, Xavier. All the staff at Elizabeth Gaskell wish them well and look forward to an update when Michael returns.

Many of you will already know that I have been updating the telephone lists and organisation charts following the restructure. Ironically, I seem to have got my own extension number wrong, which is probably why I haven't been receiving any news for Bitesize! Please find the correct number below.

Kirti Mistry

Back issues at www.mmu.ac.uk/facilities/news

Launch of Facilities Management

The Facilities Services Management structure went live last week as the new Facilities Managers and Assistants took up their posts and started their new roles. In Residential Services, the Halls of Residences were also handed over to the newly created 'Residential Services' team.

Changes

The purpose of the change to Facilities Management is to bring the operating services within Facilities closer to the customer, by providing each Faculty with a single point of contact for all Facilities departments through the Facilities Manager. The Assistant Facilities Managers will be managing the front-line delivery of the services by directly managing the House Forepersons.

In Residential Services, the student customers will benefit from a more joined up approach, as the management of the Halls and Accommodation Office are now within the same team.

To provide clarity for our customers, the services have been renamed as follows:-

<i>Old Name</i>		<i>New Name</i>
CaReS	➔	Campus & Residential Services
'House Services'	➔	'Campus Services'
'Accommodation'	➔	'Residential Services'
'Services Manager'	➔	'Facilities Manager'
'Assistant Services Manager'	➔	'Assistant Facilities Manager'

The new roles in Residential Services are Residential Facilities Manager and Assistant Residential Services Manager.

From the 1st August the old names ceased to exist, therefore please remove all references to them on signage or written documents and advise anyone verbally using the wrong name.