



September 30th 2011

## Sign up for a Foreign Language

STAFF are signing up for evening courses in a foreign language after the Department of Languages unveiled some very competitively priced deals.

You can learn Spanish, Chinese, Italian, Arabic, French, German or Japanese as a complete beginner right here at MMU.

Special discounts for staff mean you pay just £4 an hour for first class tuition. The full 44-hour course which runs from October to March is charging just £195. By comparison a Spanish course at the Cervantes Institute would cost £170 for 30 hours.

### Choose from:

Tuesdays 4 – 6 pm: Spanish Beginners

Wednesdays 2 – 4 pm: Arabic, Chinese, French or Italian Beginners

Wednesdays 4 – 6 pm: Japanese Beginners

Thursdays 4 – 6 pm: German Beginners

**Dr Batsheva Samely** from the Department of Languages said: “Anyone can learn a new language as it is wonderfully rewarding and enjoyable.”

Courses start on Monday, 3 October and run until 16 December 2011 and continue after Christmas from 9 January to 23 March.

To enrol contact x3888 or email **Kamran Inayat** [k.inayat@mmu.ac.uk](mailto:k.inayat@mmu.ac.uk)

## Manual Handling

Congratulations to Jayne McCreery, House Foreperson at Ormond, who has recently completed the Manual Handling Train the Trainer course. She has successfully delivered 3 courses and has trained 19 people so far.

## Directorate Highlights

The latest highlights from Directorate have now been published at the following link:

<http://www.mmu.ac.uk/sas/govandsec/highlights.php>

Issue 79 covers the meeting held on the 19th September 2011 and includes:

- Student Finance
- ManMet Life
- Timetabling
- Admissions/ Clearing Update
- MMU Intern
- UNIAC Review of Risk Management
- Risk Management in Faculties

Please note that Directorate Highlights are only available internally from within the University

*Michelle Donnelly*

*Governance and Secretariat Senior Officer*

## In the news.....

Residential Services would like to congratulate Patricia Cunningham on her recent engagement to Colin Booth. Although a date hasn't been formally set, we understand that the wedding will take place next year. All her friends and colleagues wish Trish & Colin every happiness for the future and look forward to receiving an invite to the big day!

Please remember to email me any news you would like to see included in the next edition of Bitesize by Thursday afternoon.

*Kirti Mistry*