

Senior Staff Professional Development and Review Scheme (Revised May 2006)

**Senior Staff Professional Development Review Scheme
Documentation**

Senior Staff Professional Development Review

Scheme documentation

Confidential

Year:

Name:	
Job Title:	
Unit:	
Reviewer:	

Senior Staff Professional Development Review

Part 1, Section A – KEY OBJECTIVES

Key Objectives	Desired Outcomes	Review of outcomes	Rating
University Strategic objectives			
Faculty/Division/Departmental or School objectives			

Key Objectives	Desired Outcomes	Review of outcomes	Rating
Job related			
Personal			

SENIOR STAFF PROFESSIONAL DEVELOPMENT REVIEW

Part 1, Section B– PERFORMANCE REVIEW

This review should reflect on how the job has been performed, informed by the University's strategic aims and the Senior Staff Performance Profile.

Consideration of performance

Issues identified

SECTION 2, PART A – INDIVIDUAL DEVELOPMENT PLAN

*For example professional updating, personal coaching, training, briefings, skills courses etc.

Development need related to objectives	Method*	Review
Generic		
Unit specific		
Job related or personal		

Post-holder _____ Reviewer _____ Date _____

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