

Data sharing statement – Inclusion and Disability Service

The Inclusion and Disability Service provide support to students who

- Are under the age of 25 (or aged 25 and supported by the local authority when they commence their studies)
- Have been looked after by their local authority for a period of at least 13 weeks from the age of 14
- Were in care on or after their 16th birthday

What support can we provide

We will offer students a 1:1 meeting with an Inclusion Adviser who can help to ensure that they are aware of all of the support available to them, both at the University and any external sources of support that may help.

We will help them to access academic support, financial support and help with any wellbeing matters and issues relating to accommodation. The support we recommend will be captured in an Inclusion Plan.

Local Authority Responsibility

We understand that the local authority that the student is associated with, have a responsibility to ensure that the student is engaging with their studies. To this end, we are able to share some information about engagement. The degree of information we are able to share is dependent upon the student's consent.

Consent to share

Students can indicate when they apply to university and/or at enrolment that they consider themselves a care leaver. The Inclusion and Disability Service will then contact the students to ask them to disclose to the service and complete a consent to share form.

The consent to share form enables us to share limited information with leaving care teams within the local authorities where they are acting in the role of corporate parent.

This consent enables us to share on request the following information:

- Confirmation of attendance
- Confirmation of progression to the next stage of their studies

If the student has **not** completed a consent to share form with our service, we may still be able to share information as detailed above, if the local authority can provide us with written evidence of consent from the student.

Upon request we can also provide the following information, however explicit consent would need to be sought from the student before doing so:

- Confirmation of submission of assessments

Student Welfare

The inclusion and Disability Service work closely with the Counselling and Wellbeing Service to ensure that students are accessing the welfare support that they need.

Due to the confidential nature of this support, we are unable to share any information relating to the students welfare, unless there are significant concerns about the student's health and wellbeing.

Communication

The Inclusion and Disability Service will always communicate with the student as the primary point of contact. Local Authorities cannot act, or request changes, on a student's behalf and the student retains responsibility for engaging with the Inclusion and Disability Service and the University.

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