



### **Terms and conditions: Chancellor's and Vice-Chancellor's International Awards 2021/22**

This document sets out the Terms and Conditions associated with your scholarship. Please read them carefully and keep a copy for your records.

If, following a successful application, you are offered an award, acceptance of these Terms and Conditions will be assumed on receipt of the scholarship.

#### **Key Principles**

The University may withdraw the scholarship in the following circumstances and the implications are set out below:

- You are subsequently found to be ineligible for the Scholarships or if these Terms and Conditions are not met in full. Your scholarship will be cancelled, and you will be required to repay the scholarship in full/full tuition fees will be due.
- You do not meet all conditions attached to your offer of a place at the University.
- You fail to meet the conditions set out below. Your scholarship will be cancelled, and you will be required to repay the scholarship in full/full tuition fees will be due.

#### **Applicant and course eligibility criteria**

- In order to apply, applicants must hold an unconditional or a conditional offer for an eligible course at Manchester Metropolitan University.
- Only courses listed [below](#), and being taught on the Manchester Campus, are eligible.
- If a student holds a conditional offer at the time they make their scholarship application, the award can only be granted once the offer conditions have been met.
- Applicants must be self-funding and classified as overseas students for tuition fee purposes.
- Applicants will have successfully met any conditions set for entry onto the programme.
- In addition to a strong personal statement, submitted as part of the scholarship application process, applicants must also meet the minimum academic requirements to be considered for the awards. The type and value of the award considered for will be based on the criteria listed below. The minimum requirements are as follows:
  - **Chancellor's International Scholarship: £8,000**
    - Postgraduate programmes: minimum of 1<sup>st</sup> class (or equivalent) in their first degree at a recognised institution
    - Undergraduate programmes: a demonstrable, outstanding academic record reflected in their high school certificate results, or equivalent qualification (a minimum of equivalent to AAB in A levels)
  - **Vice-Chancellor's International Scholarship: £6,000**
    - Postgraduate programmes: minimum of for a 2i class (or equivalent) in their first degree at a recognised institution

- Undergraduate programmes: a demonstrable, outstanding academic record reflected in their high school certificate results, or equivalent qualification (a minimum of equivalent to ABB in A levels)
- International qualifications will be compared with Manchester Met's internal guidelines, and all decisions regarding degree classifications made by the selection panel, in collaboration with the University's Admissions Department, are final and cannot be appealed.
- Scholarship offers will only be made once academic qualifications are confirmed and verified.
- Scholarships are awarded by the Scholarship Panel, their decision is final and cannot be appealed.

### Eligible Courses for the Vice-Chancellor's International Scholarships

LEVEL	NAME OF PROGRAMME BY FACULTY
	<b>Art and Humanities</b>
PGT	MA Design Innovation
PGT	MA Sound Design
PGT	MA Games Art
PGT	MA Emergent Technologies
PGT	MA Documentary
	<b>Business and Law</b>
PGT	MSc Digital Marketing Communications
PGT	MSc Financial Technology
PGT	MSc Sports Business Management & Policy
	<b>Health, Psychology and Social Care</b>
PGT	MSc (Pre-registration) Physiotherapy
PGT	MSc Advanced Physiotherapy
UG	BSc Physiotherapy
	<b>Science and Engineering</b>
PGT	MSc Artificial Intelligence
PGT	MSc Cyber Security
PGT	MSc Data Science
PGT	MSc Sport and Exercise Science
UG	BSc Cyber Security
UG	BSc Artificial Intelligence and Data Science
UG	BSc Sport and Exercise Science

### Other conditions

- Only candidates who have submitted a complete scholarship application and who meet the minimum academic conditions will be considered for the scholarships.
- The deadline for applications is 13<sup>th</sup> July 2021.
- Applications selected to receive a firm scholarship offer must confirm that they accept the award within 7 days.

- Applications selected for the Reserve List, and ultimately receive an offer, must confirm that they accept the award within 7 days.
- A scholarship offer must be accepted by the given deadline. Where an offer of a scholarship is not accepted by the given deadline, it is automatically revoked unless otherwise agreed with the University.
- Applicants nominated for the scholarship, or placed on the Reserve List, may be asked to submit their full academic transcripts, and other supporting documents, before the Scholarship offer is confirmed.
- The scholarship will be awarded as a reduction in fees for overseas students commencing their studies in Academic Year 2021/22 and is available for one year only.
- Undergraduate students who progress onto level 5 and 6 of their bachelor's degree programme may be eligible for the automatic Undergraduate International Scholarship in the subsequent years of study, subject to the terms and conditions and availability of the award in subsequent years.
- The scholarship is only available in the year of study when the full overseas fee is charged.
- Any scholarship awarded should be displayed during a student's online enrolment, however if the University's Finance Office are aware, when processing the invoice (or afterwards), that they are not a self-funding student the Scholarship will be removed and standard overseas fees will apply.
- If a student is in receipt of more than one form of fee reduction, including discounts, awards or scholarship - they will only receive one fee reduction and will be awarded the greater amount.
- No other form of Manchester Metropolitan University discount or scholarship may be used in conjunction with the Chancellor's and Vice-Chancellor's International Awards, unless the scholarship recipient is also eligible for the Manchester Met's Alumni discount. In this case only, as the scholarship is classed as a merit award, it can be combined with the Alumni Discount. Please refer to the Regulations for the Payment of University Fees for further information on how discounts/scholarships are applied by clicking [here](#).
- Students will not be eligible for the full scholarship if they do not complete the full course which results in a fee reduction. If they withdraw, suspend or exit with a lesser award the Regulations for the Payment of University Fees state discount/scholarships will be pro-rated if the withdrawal, suspension or exit results in a reduced tuition fee. In these cases the value of any scholarship will be pro-rated in proportion to any reduced tuition fees.
- Should a student transfer courses or change their study mode they might be required to repay the scholarship in full.
- If a student suspends from the course which results in a fee reduction, the value of any award will be pro-rated in proportion to the tuition fees charged. The remaining scholarship will be applied in the following academic year providing students return to their eligible course and the scholarships are still available.
- If a student fails to pay fees as agreed, any amount awarded may be reversed and they might need to pay the full fee amount.
- Should a student leave their course due to unavoidable circumstances, they will need to provide evidence by email to [internationalscholarships@mmu.ac.uk](mailto:internationalscholarships@mmu.ac.uk). This evidence will then be considered by the University. Manchester Met may, at its discretion, pro-rata eligibility for the scholarship depending on the student's date of suspension/withdrawal.
- Successful applicants will be invited to join the International Student Representative Scheme.
- On graduation, the scholars will be invited to contribute to the projects of Manchester Met's alumni community.
- The scholarship will not be carried over if a student defers entry.
- Please note that all students are required to comply with, and are bound by, the University's Student Regulations and Procedures, which can be viewed at [www.mmu.ac.uk/policy](http://www.mmu.ac.uk/policy). If a

student is removed from the course for failing to comply with the Student Regulations and Procedures, they will be required to pay the scholarship back in full.

- The University reserves the right to amend its scholarship provision without notice.
- The Scholarship Terms and Conditions will continue even if a scholarship recipient is no longer registered as a University Student. For example, the conditions related to repayment of scholarship award or any obligations agreed to undertake following completion of the course will still apply.
- These Terms and Conditions do not constitute a relationship between us of partnership, joint venture, principal or agent. They are between the scholarship recipient and the University, and no other person shall have any rights to enforce any of their terms.
- These Terms and Conditions will be governed by the laws of England and Wales and we both submit to the Courts of England Wales.
- Any dispute or complaint arising in connection with the Scholarship should be addressed in writing in the first instance to [internationalscholarships@mmu.ac.uk](mailto:internationalscholarships@mmu.ac.uk).

## **Privacy and Use of your Personal Information for Student Scholarships**

This Privacy Notice explains who we are, how and why we collect and use personal information about you, what personal data is collected and held about you for the Chancellor's and Vice-Chancellor's International Awards, our purposes and lawful bases for processing, who we share your personal data with, relevant retention periods, and how you can exercise your privacy rights.

This notice provides information that is in addition to information contained in the University's general scholarship privacy notice ([Privacy Notice for Student Scholarships](#)). Please do read this notice to understand our practices and if you have any questions please contact us using the contact details provided below.



### **Who we are and what we do with your information**

The University is the Controller in respect of the personal data you provide as part of your application onto the Scholarship.

The University is registered as a Controller with the Information Commissioner's Office (ICO). We manage personal data in accordance with the General Data Protection Regulation (GDPR) and the University's [Data Protection Policy](#).



### **The personal data we process**

For the Chancellor's and Vice-Chancellor's International Awards we collect and process certain data about you, including information of a sensitive nature. This includes:

- Academic Merit/qualification information;
- Your application for the scholarship



## The purposes of the processing

Your information will enable us to

Use of personal data	Lawful basis
<ul style="list-style-type: none"><li>Information within your University application form and scholarship application email in order to apply for the scholarship.</li></ul>	Necessary for the performance of a contract (Article 6(1)(b)).

If you contact us, we may also keep a record of that correspondence.



## The recipients or categories of recipients of the personal data

We will disclose personal data about you to the following third parties:

- Student Billings, Admissions, Programme Lead or Panel Members



[The right to withdraw consent]

If we have collected and process your personal information with your consent, then you can withdraw your consent at any time. Withdrawing your consent will not affect the lawfulness of any processing we conducted prior to your withdrawal, nor will it affect processing of your personal information conducted in reliance on lawful processing grounds other than consent. You can withdraw your consent by writing to the course leader stating your name, your Manchester Metropolitan University student ID number and in the e-mail subject state: Withdrawal of Consent.



## Data retention

Your personal data will only be retained for as long as it is necessary in accordance with the University's Retention and Disposal Schedule. Specifically, we will retain your personal data for:

Description	Retention Period
Successful Scholarship Application	For the duration of the scholarship
Unsuccessful Scholarship Applications	Applications will be destroyed within one month after the deadline date
Details held within your University application	End of student relationship with Manchester Met + 6 years



## Your rights in respect of the processing

The GDPR provides data subjects with the following data subject rights:

- The right to be informed – this privacy notice assists with fulfilling these obligations.
- The right of access.
- The right to rectification.
- The right to erasure.
- The right to restrict processing
- The right to data portability
- The right to object

Please note, that these rights apply in certain circumstances, for example according to the lawful basis utilised by the University. The right of access to personal information held about you exists in order to be aware of, and verify, the lawfulness of the processing. Please use the contact information below to exercise these rights.



## Contacting us

For questions or concerns about this Privacy Notice, or our use of your personal information, please contact your course leader in the first instance.

Our Data Protection Officer can also be contacted using [dataprotection@mmu.ac.uk](mailto:dataprotection@mmu.ac.uk), by calling 0161 247 3884 or in writing to: Data Protection Officer, Legal Services, All Saints Building, Manchester Metropolitan University, Manchester, M15 6BH, UK.



## Right to lodge a complaint with the supervisory authority

You have the right to lodge a complaint with the Information Commissioner's Office (ICO) as the supervisory authority in respect of the processing of your personal data. We would encourage you to expend our internal complaints procedure through our initial contact and the University Data Protection Officer, prior to contacting the ICO. Please contact: [casework@ico.org.uk](mailto:casework@ico.org.uk) or telephone: 0303 123 1113. For any further contact information please see: <https://ico.org.uk/global/contact-us/>.

## Updates to this privacy notice

We may update this privacy notice from time to time in response to changing legal, technical or business developments. When we update our privacy notice, we will take appropriate measures to inform you, consistent with the significance of the changes we make.