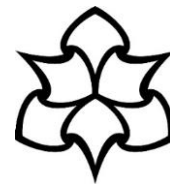


Regulations for Higher Doctorate Degrees

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1. Introduction

1.1 A higher doctorate shall be awarded by the university where an applicant has demonstrated that they:

- have produced work of high distinction which constitutes original and significant contribution to the advancement of knowledge or to the application of knowledge (or to both) over a significant period of time;
- are a leading authority, and been involved in major innovations and new developments, within their field of study;
- have produced a substantial body of publications in high impact journals (or equivalent).

1.2 The University awards four Higher Doctorates:

- Doctor of Letters (DLitt)
- Doctor of Science (DSc)
- Doctor of Technology (DTech)
- Doctor of Laws (LLD)

1.3 The Degree of DTech shall be the appropriate award where the applicant's contribution has been principally to developments in the application of knowledge.

2. Eligibility

2.1 An application for a Higher Doctorate can be made by:

- members of Manchester Metropolitan University staff;
- staff at Manchester Metropolitan University partner institutions;
- Manchester Metropolitan University alumni.

2.2 Applicants shall normally be:

- holders, of at least seven years' standing, of a first degree awarded by an institution of higher education in the United Kingdom or of a qualification of equivalent standard; or
- holders, of at least four years' standing, of a higher degree awarded by an institution of higher education in the United Kingdom or of a qualification of equivalent standard.

3. Application Information

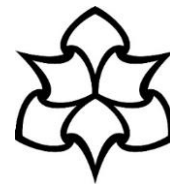
Application Fee

3.1 A non-refundable application fee shall be payable at the time the application is submitted. The application fee goes towards covering the costs involved in processing and considering the application and in meeting the examining fees payable to the external assessors.

Application Form and Supporting Documentation

3.2 Applicants apply by completing the Application form for Higher Doctorates alongside the following documentation:

- Three copies of the work upon which the application for a Higher Doctorate is based.
- One copy of each of the following:



- a statement of not more than one thousand words setting out the applicant's view of the nature and significance of the work submitted; and;
- a full statement of the extent of the applicant's contribution to any of the work submitted which involves joint authorship or other types of collaboration.

3.3 The submission may take the form of books, contributions to journals, patent specifications, reports, specifications and design studies and may include other relevant evidence of original work.

3.4 All material, other than books, shall be secured in one hard-back folder, or more if necessary, each containing a title and contents page.

3.5 The contents of a submission should be in one of the official languages of the United Kingdom unless specific permission to the contrary has been given by the University.

3.6 Published work which is submitted for the degree of Higher Doctorate must not previously have been submitted for a degree at Manchester Metropolitan University or any other institution.

Submitting the application

3.7 The completed application shall be submitted to the University Registrar.

4. Initial Assessment

4.1 The University Registrar shall delegate the responsibility for the management of the assessment of Higher Doctorates to the Graduate School, who shall:

- ensure that support is provided for the operation of the Assessment Panel;
- liaise with the External Examiners; and
- ensure that all of the necessary reports and recommendations are produced and submitted in a timely manner.

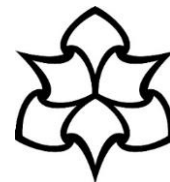
4.2 The Graduate School shall present the complete application to a specially constituted Assessment Panel appointed by the Chair of the Academic Board.

4.3 The Assessment Panel shall comprise the PVC Research and Knowledge Exchange (as Chair) and three members of the senior Academic Staff of the University who may be, but need not necessarily be, members of the Academic Board

4.4 The PVC Research and Knowledge Exchange shall chair the Assessment Panel and be responsible for the report of the Assessment Panel to be presented to the Chair of the Academic Board.

4.5 The initial role of the Assessment Panel shall be to consider whether a prima facie case for proceeding to a formal examination of the submission has been established, taking whatever advice it deems appropriate.

4.6 The Assessment Panel shall also propose three external examiners, who must be wholly independent of the University.



5. Examination

5.1 If the Chair of the Academic Board is satisfied that a prima facie case has been established, they shall appoint three External Examiners, each of whom shall be asked to make an independent report to the Assessment Panel for consideration.

5.2 The Assessment Panel, chaired by the PVC Research and Knowledge Exchange, shall consider the separate reports of the three External Examiners. Acting as a Board of Examiners, the Assessment Panel will make a recommendation.

5.3 The Assessment Panel shall have absolute discretion in determining whether to recommend to the Academic Board the award of a higher doctorate.

5.4 The Assessment Panel shall submit to the Academic Board a report and a recommendation, which shall be considered as an item of reserved business.

6. Outcome

6.1 The [Regulations for the Academic Awards of the Manchester Metropolitan University](#) outline the details in relation to all awards of the university.

6.2 The Academic Board may, on behalf of the University, award higher doctorates for work of high distinction in accordance with these Regulations.

6.3 Awards of higher doctorates are made only to those individuals who apply for such an award and who are deemed by the Academic Board to have met the standard required for such an award.

7. Review and Appeal

7.1 Candidates should note that there is no procedure in University Regulations for appeal or review of decisions in respect of applications for Higher Doctorate degrees; the decision of the Academic Board in respect of an application shall be final.

8. Copies of Work

8.1 The University shall retain an electronic copy of the work(s) approved for the award of the degree.

9. Version Control Table

Version	1.0		
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