



BOARD OF GOVERNORS

DECLARATION OF INTEREST FORM

The University is committed to best practice in all aspects of corporate governance. As part of this commitment, all members of the Governing Body and its Committees are required to exercise independent judgement in the best interests of the University, and should not be perceived to be unduly influenced by external factors in their decision-making. This includes fully disclosing any actual, perceived or potential conflicts of interest.

The University asks all members of the Governing Body and its Committees to identify and declare their interests in line with its [Conflict of Interest Policy](#). The declaration should be completed on appointment, and annually thereafter. Members are requested to notify the Head of Governance and Secretariat of any changes as they occur to ensure the Register of Interests is kept up to date. In addition, members should also declare any conflict of interest arising from an agenda item of a meeting on the *Declaration of Interests during a Meeting Form*.

The onus is on members to consider any interests they may have, as well as any potential conflict of interests of immediate family members. The following table seeks to assist in disclosing the information.

Declaration of Interests		
	Direct Interests of Member <i>This column should be used to declare all your personal and/or financial interests.</i>	Indirect Interests of Member <i>This column should be used to include any interests of spouse/partner/cohabitee and immediate family members which may give rise to a conflict of interest with the University.</i>
Employment <i>Any remunerated roles or consultancy work, including details of the organisation and your role.</i>		
Directorships <i>Including details of the organisation and company registration number.</i>		
Shareholdings <i>Shareholdings amounting to 5% or greater of the share issue in a public or private company or any other body.</i>		
Trusteeships <i>Details of trusteeships or management of charities and other voluntary bodies, including any charity numbers.</i>		
Public appointments <i>Including board committee roles.</i>		

Political Interests <i>Those that are a matter of public record.</i>		
Professional bodies <i>Membership of professional bodies and trade or other associations.</i>		
Other interests <i>Any other interests not listed above.</i>		

Members of the Board and its Committees must also comply with the University's [Gifts and Hospitality Policy](#), ensuring members do not benefit from their position with the University in a way which might reasonably be seen to compromise personal judgment or integrity.

Gifts & Hospitality	
Gift/Hospitality received by Member <i>Issued by organisations outside of the University because of your position as a member.</i>	Date <i>Note: You need only declare those outlined in the policy in the year since your last completed declaration.</i>

In signing this declaration, I confirm that to the best of my knowledge I have declared all of my interests in line with the University's Conflict of Interest and Gifts and Hospitality Policies.

Name (Print): _____ **Signed:** _____ **Date:** _____