

Terms and conditions: Allan & Nesta Ferguson Charitable Trust Scholarships 2023/24

This document sets out the Terms and Conditions associated with your scholarship. Please read them carefully and keep a copy for your records.

If, following a successful application, you are offered an award, you will be required to sign a scholarship agreement, which will be provided to you when your Scholarship offer is made.

Key Principles

The University may withdraw the scholarship in the following circumstances:

- You are subsequently found to be ineligible for the Scholarships or if these Terms and Conditions are not met in full.
- You do not meet all conditions attached to your offer of a place at the University.
- You fail to meet the conditions set out below.
- Should you have received any scholarship funding, you will be required to repay the scholarship in full. Any tuition fees will then be due.

Applicant and course eligibility criteria

- In order to apply, candidates must hold a firm offer [Conditional Firm or Unconditional Firm] for the **MSc in Digital Design & Manufacturing** course during application.
- If an applicant holds a conditional offer at the time they make their scholarship application, the award can only be granted once the offer conditions have been met.
- Applicant mode of attendance must be full time.
- Applicants must have successfully met any conditions set for entry onto the programme.
- Candidates must be a national of, or permanently domiciled, in either Nigeria or India.
- Applicants must be self-funding to receive this award, i.e., not funded by a research council, government, private enterprise, charity, or any similar organisation.
- Applicants must be classified as [overseas students](#) for tuition fee purposes.
- In addition to a strong personal statement, submitted as part of the scholarship application process, applicants must also demonstrate strong academic potential.
- Receipt of the scholarship is subject to successfully receiving a visa to study at the University in September 2023.

Application Process

- The deadline for applications is 31 May 2023.
- There are two stages to the application process. This includes an application and interview.
- International qualifications will be compared with Manchester Met's internal guidelines.
- Scholarships are awarded by the Scholarship Panel; their decision is final and cannot be appealed.

- Applications selected to receive a firm scholarship offer must confirm via email that they accept the award within 7 calendar days.
- Applicants may be placed on a reserve list.
- Applicants selected for the Reserve List, and who ultimately receive an offer, must confirm that they accept the award within 7 calendar days.
- A scholarship offer must be accepted by the given deadline. Where an offer of a scholarship is not accepted by the given deadline, it is automatically revoked unless otherwise agreed with the University.
- Applicants nominated for the scholarship, or placed on the Reserve List, may be asked to submit their full academic transcripts, and other supporting documents, before the Scholarship offer is confirmed.

General

- The scholarship will be awarded to successful applicants commencing their studies in Academic Year 2023/24 and is available for one year only.
- The scholarship award will cover the programme tuition fees of £19,000, and a monthly bursary of £1,181 over 11 months, paid to the Scholar's UK bank account.
- The first instalment will be paid to successful scholars in October, shortly after successful enrolment. Subsequent instalments will then be paid monthly.
- Any scholarship awarded should be displayed during a student's online enrolment, however if the University's Finance Office are aware, when processing the invoice (or afterwards), that they are not a self-funding student the Scholarship will be removed, and standard overseas fees will apply.
- The scholars cannot be in receipt of financial support or funding towards their study programme in the UK from any other source.
- If a scholar withdraws, suspends, or exits with a lesser award the Regulations for the Payment of University Fees state discount/scholarships will be pro-rated if the withdrawal, suspension or exit results in a reduced tuition fee. In these cases, the value of any scholarship will be pro-rated in proportion to any reduced tuition fees.
- The University may withdraw your Scholarship offer, or the Scholarship if you do anything which, in the reasonable opinion of the University, damages the reputation of the University, or if you have acted dishonestly in connection with your scholarship application.
- Should a student transfer courses or change their study mode, they will be required to repay the scholarship in full.
- If a student suspends from the course which results in a fee reduction, the value of any award will be pro-rated in proportion to the tuition fees charged. The remaining scholarship will be applied in the following academic year providing students return to their eligible course and the scholarships are still available.
- The scholarship will not be carried over if a student defers entry.

Engagement

- Successful applicants will be invited to join the International Student Representative Scheme.
- To help the University convey the impact of supporting students and to thank existing donors, the successful applicants will be asked to provide regular updates and a short report on their progress on the programme.
- Your name and subject of study will be shared with the donor who has made your Scholarship possible. You may also be given the opportunity to meet your benefactor (this would be arranged at the discretion of the University's Development and Alumni Relations Office).
- Whilst a student at the University, the successful applicant will also be asked to attend, participate, and contribute to a range of activities and events that help to market and promote the impact of fundraising.
- On graduation, the scholars will be invited to join the alumni community.


Other Conditions

- Please note that all students are required to comply with, and are bound by, the University's Student Regulations and Procedures, which can be viewed at www.mmu.ac.uk/policy. If a student is removed from the course for failing to comply with the Student Regulations and Procedures, they will be required to pay the scholarship back in full.
- The University reserves the right to amend its scholarship provision without notice.
- The Scholarship Terms and Conditions will continue even if a scholarship recipient does not hold 'student' status with the University. For example, the conditions related to repayment of scholarship award, or any obligations agreed to undertake following completion of the course, will still apply.
- All students are required to comply with the University's terms and conditions applicable to the provision of the University's Educational Services (and the regulations, policies and procedures referred to within) as provided to applicants with their University offer letter and as updated from time to time and available at <https://www2.mmu.ac.uk/legal/terms-and-conditions/>.
- There is no cash alternative to the Scholarship award and awards are not transferable.
- These Terms and Conditions do not constitute a relationship between us of partnership, joint venture, principal or agent. They are between the scholarship recipient and the University, and no other person shall have any rights to enforce any of their terms.
- These Terms and Conditions will be governed by the laws of England and Wales and we both submit to the Courts of England Wales.

Privacy and Use of your Personal Information for Student Scholarships


This Privacy Notice explains who we are, how and why we collect and use personal information about you, what personal data is collected and held about you for the Allan & Nesta Ferguson Charitable Trust Scholarships, our purposes and lawful bases for processing, who we share your personal data with, relevant retention periods, and how you can exercise your privacy rights.

This notice provides information that is in addition to information contained in the University's general scholarship privacy notice ([Privacy Notice for Student Scholarships](#)). Please do read this notice to understand our practices and if you have any questions, please contact us using the contact details provided below.

 Who we are and what we do with your information


The University is the Controller in respect of the personal data you provide as part of your application onto the Scholarship.

The University is registered as a Controller with the Information Commissioner's Office (ICO). We manage personal data in accordance with the General Data Protection Regulation (GDPR) and the University's [Data Protection Policy](#).

 The personal data we process

For the Allan and Nesta Scholarships we collect and process certain data about you, including information of a sensitive nature. This includes:


- Academic Merit/qualification information.
- Your application for the scholarship

 The purposes of the processing

Your information will enable us to

Use of personal data	Lawful basis
<ul style="list-style-type: none"> ▪ Information within your University application form and scholarship application email in order to apply for the scholarship. 	Necessary for the performance of a contract (Article 6(1)(b)).

If you contact us, we may also keep a record of that correspondence.

 The recipients or categories of recipients of the personal data

We will disclose personal data about you to the following third parties:

- Student Billings, Admissions, Programme Lead or Panel Members.
- The Allan & Nesta Ferguson Charitable Trust

[The right to withdraw consent]

If we have collected and process your personal information with your consent, then you can withdraw your consent at any time. Withdrawing your consent will not affect the lawfulness of any processing we conducted prior to your withdrawal, nor will it affect processing of your personal information conducted in reliance on lawful processing grounds other than consent. You can withdraw your consent by writing to the course leader stating your name, your Manchester Metropolitan University student ID number and in the e-mail subject state: Withdrawal of Consent.



Data retention

Your personal data will only be retained for as long as it is necessary in accordance with the University's Retention and Disposal Schedule. Specifically, we will retain your personal data for:

Description	Retention Period
Successful Scholarship Application	For the duration of the scholarship
Unsuccessful Scholarship Applications	Applications will be destroyed within one month after the deadline date
Details held within your University application	End of student relationship with Manchester Met + 6 years



Your rights in respect of the processing

The GDPR provides data subjects with the following data subject rights:

- The right to be informed – this privacy notice assists with fulfilling these obligations.
- The right of access.
- The right to rectification.
- The right to erasure.
- The right to restrict processing
- The right to data portability
- The right to object

Please note, that these rights apply in certain circumstances, for example according to the lawful basis utilised by the University. The right of access to personal information held about you exists in order to be aware of, and verify, the lawfulness of the processing. Please use the contact information below to exercise these rights.



Contacting us

For questions or concerns about this Privacy Notice, or our use of your personal information, please contact your course leader in the first instance.

Our Data Protection Officer can also be contacted using dataprotection@mmu.ac.uk, by calling 0161 247 3884 or in writing to: Data Protection Officer, Legal Services, All Saints Building, Manchester Metropolitan University, Manchester, M15 6BH, UK.



Right to lodge a complaint with the supervisory authority

You have the right to lodge a complaint with the Information Commissioner's Office (ICO) as the supervisory authority in respect of the processing of your personal data. We would encourage you to expend our internal complaints procedure through our initial contact and the University Data Protection Officer, prior to contacting the ICO. Please contact: casework@ico.org.uk or telephone: 0303 123 1113. For any further contact information please see: <https://ico.org.uk/global/contact-us/>.

Updates to this privacy notice

We may update this privacy notice from time to time in response to changing legal, technical or business developments. When we update our privacy notice, we will take appropriate measures to inform you, consistent with the significance of the changes we make.