

Finance & Procurement

2023/24 Student Support Package (UK Part Time Undergraduate Students)

We have created a non-repayable Manchester Met Student Support Package of up to £562.50 per year for **new, part-time, first year, undergraduate students** to enable access to Higher Education to remain within reach for those who wish to go to University.

The exact amount will depend on the number of credits/units commenced (and charged for) in each year.

In order to be eligible for the Manchester Met Student Support Package, you must meet all the following criteria:

- You are a **new Manchester Met student** commencing **year 1** of a part-time **degree** in the 2023/24 academic year
- **Foundation year 1 student's** in 2022/23 academic year, **progressing** onto year 1 of your linked degree in 2023/24
- You have a **household income** of no greater than **£25,000** per year
- You are paying tuition fees of £770.85 per 10 credit unit in 2023/24
- You have a **UK Student Support Number** (English, Scottish, Welsh and Northern Irish students)

How do I apply?

- All the information we require to assess you for the Student Support Package is received when you apply online to Student Finance for your income assessed maintenance loan
- When making your application to Student Finance, **you must consent to share your household income*** details with Manchester Met. If your parent(s)/guardian/partner has been income assessed to support your application, **they must give their consent to share as well**
- Please note in order to be in receipt of the Manchester Met Student Support Package, your application with Student Finance **must be** income assessed. Even if you do not want to take out the maximum maintenance loan, you still need to be fully income assessed in order for us to view your household income information
- If you have already processed your application, please check to ensure consent has been given to share the information with Manchester Met prior to the start of the academic year. If we cannot view your income, we cannot assess you for the bursary. You can check your online account with Student Finance or for more information Student Finance can be contacted on **0300 1000 612**

How will I know if I am eligible?

You will receive an email from the Manchester Met Student Support Package team during the first term following your enrolment.

How much Student Support Package will I receive?

The amount of support you will be eligible for will depend on how many credits you are enrolled on (and have been charged for) in each academic year.

Allocations:

30 Credits £187.50

60 Credits £375

90 Credits £562.50

How will I receive my Student Support Package?

You will receive the Student Support Package as a cash payment direct to your bank account. When you receive the email from the Institutional Bursary Team to confirm your eligibility for the Student Support Package, there will be a secure link in the email asking you to provide us with your bank details, you must submit your bank details via this link to receive the funds on the specified dates below. If you submit incorrect bank details, it will delay your payment.

You will receive your allocation in two equal instalments on the following payment dates:

September start courses:

- **27th October 2023**
- **26th January 2024**

January start courses:

- **12th February 2024**
- **7th June 2024**

March start courses:

- **19th April 2024**
- **4th October 2024**

Additional conditions

- **Your eligibility** for the Student Support Package **may change** during the academic year; for example, if we receive relevant information about prior study

resulting in pre 2012/13 fees becoming chargeable. If this should happen, Manchester Met **will notify you as soon as possible**

- To be eligible to receive the first instalment of your award you must be enrolled and engaging with your course two weeks after the course start date (when 25% of tuition fees charged). To be eligible to receive the second instalment of your award you must be enrolled and engaging with your course on the second day of the second term (when 50% of tuition fees charged)
- Student Support Package payments will **not** be processed retrospectively if your student income is amended. All Student Support Package payments will only be processed in the academic year they relate too
- You should be aware that withdrawal/suspension from study may affect your eligibility for the Student Support Package
- Should you be paid the Student Support Package when you are **not** entitled to it, you **will** be required to repay this to Manchester Met
- Should you incur any unpaid debts to the University, Manchester Met reserves the right to **set off** payment of any Student Support Package entitlement against any outstanding amount. Manchester Met will contact you for authorisation to use your Student Support Package entitlement to pay your overdue debt but if we do not hear from you by 31 July 2024, the amount of SSP will be automatically deducted from the sum owed. This does not apply in the event the debt is, or becomes, the subject of, any Court claim
- Manchester Met may **hold** your Student Support Package in the event of poor or non-attendance on your course
- Should you transfer onto a different course your Student Support Package entitlement will be paid in line with the scheme for the relevant academic year

Please note:

- **The Student Support Package is available to both self-paying and externally sponsored students.**
- ***Finance & Procurement may share your household income data with other area within Manchester Met who are promoting schemes for students with household income up to and including £25,000.**