

Directorate of Estates, Facilities and Capital
Development

Safe Transport and Storage of Hazardous Liquid Substances (Outdoors)

Operational Control Procedure – OCP3

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Introduction & Purpose

This procedure provides instructions to staff to ensure the safe transportation and storage of hazardous substances to minimise the risk of pollution to water and land.

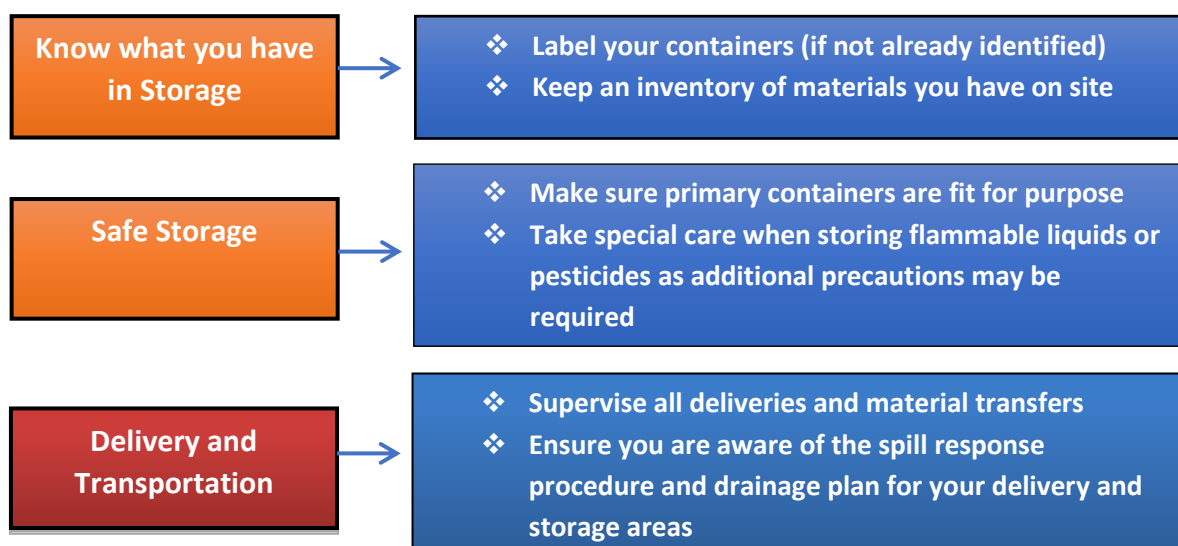
The University stores and transports a number of hazardous substances that have the potential to cause pollution if they accidentally enter drains or local watercourses around campus e.g. laboratory chemicals, cooking oil etc.

Legal Requirements

- To minimise pollution risks by ensuring potentially polluting materials are stored safely and appropriately transported around campus.
- To ensure compliance with the Water Resources Act 1991 and Environmental Permitting (England and Wales) Regulations SI 2010/675.

Actions to Ensure Compliance

University staff should follow the below guidance when storing and transporting hazardous liquids:



Staff should also refer to the Waste Operations Map for locations of storage areas. Copies of these are available from wasteandrecycling@mmu.ac.uk

Roles and Responsibilities

The following staff should be aware of and follow this Procedure.

Table 1

Hazardous substances	Location of Hazardous Substance	Staff
Lab Chemicals	John Dalton Building	Technical Services staff
Waste Chemicals	Cavendish Building	Facilities staff
Cooking oil and waste cooking oil	Across Manchester Campus (see Waste Operations Map)	Catering staff

	for locations) Brooks Building Loading Bay	
Oil deliveries (for generators)	All Saints and Birley Campus back up generators (when commissioned in 2023)	Estates staff Facilities staff Security staff

Effects and Actions of Non-Conformance

If this procedure is not followed, it may result in:

- A failure to minimise on-site pollution risks.
- A non-conformance with clauses of the ISO 14001 standard.

Departures from this procedure are addressed using the P8 - Internal Audit Non Conformative Corrective Action Procedure.

Changes to the Procedure

Version number	Reason for the change
Version 2	Updated to remove Crewe campus
Version 3	Updated to adopt new EFCD procedure template, refer to Waste Operations Map and update hazardous material locations