

# WITHDRAWAL & SUSPENSION

## Where do I start?

Many students experience occasional feelings of uncertainty as to whether to continue their studies. Manchester Met provides staff to handle these questions and help you make the best choice given your circumstances.

Your Student Support Officer can help with your academic skills and help you make sense of all your options and the processes involved. Disability Service can help if you have a specific learning difficulty such as dyslexia.

Student Financial Support can help you ensure you are receiving the funding to which you are entitled and inform you of the impact withdrawal will have on your funding.

We recommend you contact Your Advice Centre at The Union MMU for further impartial assistance with your decision, 0161 247 6533.



Visit a Hub if you need assistance



**Student Hub**

[www.mmu.ac.uk/studenthub](http://www.mmu.ac.uk/studenthub)

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## **What is a suspension?**

A temporary suspension of studies may offer a chance to reassess your educational goals. This generally covers a 12 month period. Forms for both suspension of studies and withdrawal from University are available on request at your Student Hub and should be completed in communication with your Programme Leader.

## **Will I still have to pay?**

If you suspend or withdraw within the first two weeks of the start of the course in the first term, no tuition fees will be charged. After that point, tuition fees will be calculated on the basis of liability dates. Interaction with Moodle and email may affect this date. Make sure you discuss this with your Student Support Officer and agree to a specific date in writing.

Further guidance may be found in the PDF entitled "Regulation: Undergraduate and Other" in the Finance document library: [www2.finance.mmu.ac.uk/documents](http://www2.finance.mmu.ac.uk/documents)

If you are withdrawing due to money concerns, contact our Finance Service Centre at 0161 247 1852 to enquire about alternate payment schemes that may enable you to complete your degree.

## **International Students**

International Tier 4 students may face having their visa curtailed if withdrawing and should discuss options carefully with the International Office. We also advise reading [www.mmu.ac.uk/students/your\\_visas.pdf](http://www.mmu.ac.uk/students/your_visas.pdf).

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**Student Support Officers:** [www.mmu.ac.uk/sas/student-services/student-support-officers.php](http://www.mmu.ac.uk/sas/student-services/student-support-officers.php)

**Counselling, Health & Wellbeing:**  
[www.mmu.ac.uk/counselling](http://www.mmu.ac.uk/counselling)

**Student Financial Support: 0161 247 1045**  
[www.mmu.ac.uk/studentfinance](http://www.mmu.ac.uk/studentfinance)

*Please remember this is only an overview.  
For the most complete and up to date information  
speak with an Advisor at your nearest Student Hub.*